

January 2007 Quarterly Report

City of Eureka



OFFICE OF THE CITY MANAGER
SPECIAL PROJECTS DIVISION

2006 4th Quarter Report
January 2007

Overview

Under direction of the City Manager, the Special Projects Division administers or participates in a variety of projects and programs involving environmental, economic, recreational, social and emergency management activities. The office provides oversight in the city's recycling/waste reduction and brown fields cleanup programs, administers the City's solid waste disposal contracts, provides grant management assistance, and contributes staff support to city commissions and committees. It further provides direct assistance to the City Manager with various special projects and programs as needed. The following is a brief description of the projects and programs administered by the Special Projects Division during the fourth quarter of 2006:

1. BROWNFIELDS CLEANUP PROGRAM

In an effort to cleanup and revitalize blighted waterfront properties in Eureka, the City of Eureka Redevelopment Agency has purchased several former industrial sites along Humboldt Bay in an effort to cleanup and remove contaminated soils (brownfields) at these sites. In December 2006, the City applied to the U.S. Environmental Protection Agency (EPA) for funds to assist with cleanup of the Halvorsen property (also known as the Old Carson Mill Site). If awarded, the grant will assist the city with removing contaminants remaining at the site from previous historical industrial uses. Grant awards will be announced by EPA in Spring 2007.

The City completed a partial cleanup of this site in September 2005, at an area known as the Former Foundry area of the Old Carson Mill Site (adjacent to Halvorsen Park). Under the guidance of the U.S. Environmental Protection Agency (EPA) and the North Coast Regional Water Quality Control Board, our primary environmental concerns are to prevent potential human exposure to contaminated soil, and to prevent the migration of contaminants into Humboldt Bay. Through the Brownfields cleanup program, we also promote economic development, and the program is a significant component in our continuing efforts to revitalize the Eureka waterfront.

2. HAZARD MITIGATION PLANNING

The City of Eureka recently joined with all other local cities and several special districts in our County to develop a Regional Disaster/Hazard Mitigation Plan. The process is being directed locally by the County, and is sponsored by State OES and FEMA. The resulting Plan will be a valuable tool in protecting citizens, critical facilities and infrastructure from disaster (earthquake, flood, fire, etc.). Once the Plan is approved by FEMA (estimated late 2007), the City of Eureka will become eligible for funding opportunities for numerous implementing programs or projects. In January 2007, 2 public workshops were held in the County (Arcata, Fortuna) to gather public input on the process, and a questionnaire has been distributed to the public for further input. Once a draft of the Plan is complete, it will come before the Eureka City Council for a public hearing and additional public input.

3. MANDATORY/UNIVERSAL GARBAGE AND RECYCLING COLLECTION

On October 23, 2006, the city held a public workshop to provide information and solicit comments and ideas about the use of a mandatory curbside garbage and recycling collection program (and ordinance) as a means of meeting State recycling/waste diversion mandates and to reduce illegal disposal in Eureka. The workshop was authorized by the City Council in July 2006. The workshop was attended by about 40 people, and the city heard and learned a lot about the community's perspective on mandatory programs and current garbage and recycling issues. At the workshop, a subcommittee of concerned citizens was formed to further discuss the program. The committee's first meeting was held on January 17, and they are expected to continue meeting monthly through June of this year. The Committee will eventually formulate a recommendation on a mandatory/universal collection program for Eureka to be forwarded to the City Council for further discussion. If adopted, such a program will assist the City in meeting our State mandate to divert 50% of our waste out of the landfill.

Since 1991, Eureka and all CA cities and counties have been legislatively mandated to divert 50% of our waste stream out of landfills through recycling, reuse and reduction programs. Currently, our diversion rate is 44%. The State has expressed a willingness to consider a formal Compliance Order against the City for failure to meet the State mandate, and to act as an incentive to force the City to increase our diversion rate. Should the State follow through with a Compliance Order, the City is subject to up to \$10,000 per day in State fines. In addition, roughly 3,500 households in Eureka do not participate in curbside garbage collection services offered in Eureka, and this has resulted in a significant amount of costly and unsightly illegal disposal activities. A mandatory program is expected to significantly reduce this problem.

4. SECURITY FOR REDEVELOPMENT PROJECT AREAS AND OLD TOWN

On January 16, 2007, the Eureka Redevelopment Agency extended a temporary contract enabling private security officers to patrol Old Town Eureka and nearby Redevelopment Areas. The local security firm of Pacific Coast Security has been patrolling the area continuously since November 2005 and will now continue providing security through the end of April 2007. The authority to seek security for the Old Town Eureka area was initially approved by the Eureka Redevelopment Agency in September 2005. The City Manager's office administers the program, and the firm works closely with the Eureka Police Dept. to ensure that their services continue to meet any changing needs. The City Council and Redevelopment Agency recognize that Old Town Eureka is one of the City's most vibrant shopping districts, and one which our Redevelopment Agency has invested significant resources to rehabilitate after decades of neglect and blight. It serves as a primary tourist destination, and is a vital component of the City's economic development and redevelopment strategy.

Although the Redevelopment Agency has made significant progress in removing blighting conditions in the area, the remaining vacant and abandoned buildings interspersed with rehabilitated buildings contribute to the overall need for upgraded security as we continue to battle burglary, petty theft, transients and vagrancy, prostitution, graffiti, vandalism, drug use and other criminal activity. The ongoing patrols are also necessary to ensure that the investments made in the area by both the public and private sectors continue to thrive. The ongoing high crime rate has the potential to undo the work the Agency has already accomplished during the time it takes the Agency to complete redevelopment activities in the area. As the area continues to redevelop, the security needs are expected to diminish, but until revitalization is complete there is a need for ongoing patrols to supplement existing police patrols.

5. FIRE PROTECTION STANDARDS OF COVERAGE

The City recently hired the firm of Citygate Associates, Inc. to prepare an innovative Standards of Coverage study for our Fire Department. Utilizing local data, national guidelines and computer modeling programs, the study is analyzing local infrastructure and geography, department policies, performance standards and other values in an effort to identify and increase local fire protection and efficiency measures. The study will address current and future service demands, determine risk assessment, analyze adequacy of fire equipment apparatus, and provide fire response options and strategies from which we may (if needed) adjust the quantity and staffing of our fire stations, and determine where they should be located (or relocated) for the most cost effective and efficient services.

The study will further provide the City with draft incident response performance goal recommendations, and establish acceptable levels of local fire protection coverage within priority zones. A draft of the Plan will be complete by February 2007, and a workshop will be scheduled with the City Council in late February or March. The City Manager's office is assisting the City Fire Department in this process.

6. DISASTER RESPONSE TRAINING

Together with all City Departments, the City Manager's office participates in a Disaster Response Training program. The Special Projects office focuses primarily on public information roles. As previous earthquakes and recent winter storms have proven, on-going training is an essential component of the City's ability to respond effectively to any local disaster or incident, and to ensure that roles and responsibilities during an incident are clearly understood and practiced. Additional Public Information Officer training is scheduled in Emmetsburg, Virginia in March 2007.

7. EUREKA-ARCATA CORRIDOR TRAIL PROJECT

The city has joined with the City of Arcata, the County of Humboldt, HCOAG, Cal Trans, the North Coast Railroad Authority, RCAA, the State Coastal Conservancy and other entities to study the feasibility of a Eureka to Arcata trail link. There is a great deal of public and agency interest in development of a multi-use trail adjacent to Humboldt Bay, linking Eureka and Arcata. The study will look at the establishment of a 7 mile multi-use trail along the east side of Humboldt Bay as a component of the Humboldt Bay Trail system and the Pacific Coast Bike Route. The corridor is considered by the State Coastal Conservancy to be a potential location of the California Coastal Trail.

Currently, there are few public access sites to the eastside of the bay, and there are no multi-use (pedestrian and bicycling) facilities between the cities of Eureka and Arcata. A number of planning documents have highlighted the Eureka-Arcata corridor as a priority, but there are many remaining issues to discuss in an effort to define an implementation strategy. These include clearly identifying physical, political, and legal opportunities and constraints, and roles and responsibilities in trail development and management, amenable to all interested stakeholders. The results of two preliminary feasibility studies suggest locating the trail in a narrow corridor between US 101 and the Northwestern Pacific Railroad (owned by NCRA). NCRA is actively pursuing reestablishment of rail service, and they may be interested in discussing the possibility of a rail with trail option.

8. WATER TRAILS PROJECT

The city is scheduled to participate in an effort headed by the Redwood Community Action Agency (RCAA) and the Humboldt Bay Harbor Recreation and Conservation District (District) to develop a Water Trails Plan for the Humboldt Bay region. The Plan process will also include other applicable cities, districts, partners and stakeholder organizations, and will assist to classify and prioritize kayak and canoe access sites, identify sensitive habitats that may be affected by influence of water trails, design appropriate ramp and/or dock modifications, develop plans and specifications, design site-specific kiosks and/or informational signs, and identify necessary permits and funding sources. The State Coastal Conservancy has awarded RCAA grant funding to work closely with the District on this program. The process is scheduled to begin in January 2007.

9. ELK RIVER WILDLIFE TRAIL PROJECT

The City is currently seeking a Coastal Development Permit (CDP) to construct the Elk River Wildlife Trail project. The trail, a component of the Waterfront Trail and Promenade, will generally run along the bay shoreline through the City's Elk River Wildlife Sanctuary, and is proposed as a hard unpaved surface of ten to fourteen feet wide which would serve a combination of walkers, joggers, mountain bikes and wheelchairs, while also accommodating infrequent maintenance and emergency vehicles. In addition, the project includes trailhead improvements at Truesdale Vista Point and the existing Hilfiker Lane parking area (parking, signage, picnic tables, lighting, landscaping, public art, restrooms), improvements to an existing footpath loop, shoreline armor and rock slope protection (Truesdale), and accommodation for paddlers.

The project is scheduled to be funded primarily through grants and donations. The trail will require development of engineering and construction specifications, and a complex permit process involving several local, State and Federal agencies. Through the City Manager's office, the city has contracted with a local engineering firm to identify wetlands and sensitive biological habitat and species near the trail route for environmental protection and review processes. We are currently working with the City's Community Development Dept. to complete the permitting processes, and working with local non-profits, including the Trails Trust of Humboldt Bay and the CA Coastal Conservancy to secure capital funding for the project.

10. WATERFRONT TRAIL AND PROMENADE

Through the City Manager's office, the city's trail development efforts are guided by the City Council's 2005 Waterfront Trail and Promenade Recommendations which provide direction and vision for development of a waterfront trail system in Eureka. It is a strategy which can be followed as development occurs, and one which maps a course consistent with (and supported by) our General Plan. Currently, there are several vacant private properties along the waterfront with the potential to develop in the next several years. Many of these property owners have expressed a willingness to include a trail in their development, with the Waterfront Trail and Promenade Recommendations providing a guide and vision for them to follow. Copies of the Recommendations are available from the Trails Trust of Humboldt Bay, a local non-profit consisting of many former Eureka Trails Committee members. Their website is <http://www.trailstrust.org/>.

11. HUMBOLDT BAY INTERPRETIVE SIGNAGE

The City continues to partner with the County, the City of Arcata and Redwood Community Action Agency to implement a Humboldt Bay Interpretive Signage Program. The program should consist of roughly 17 thematic sign templates on artistic bases and kiosks. The signage program will use a variety of other interpretive tools. In Eureka, the signage is expected to be placed along the waterfront in several locations including the Boardwalk, Elk River Wildlife Sanctuary and the Palco Marsh.

12. PARCEL 4/PALCO MARSH

The City has been working with the State Coastal Conservancy to implement the conditions of a City Agreement with the Conservancy which allows development of Parcel 4 in Palco Marsh. Parcel 4 provides unique economic development opportunities because of its prime location on the Eureka waterfront, its coastal-dependant industrial zoning, and its proximity to Humboldt Bay's main shipping channel. The City continues to view Parcel 4 as a strategic component of our Waterfront Revitalization and Economic Development programs.

13. EUREKA ART AND CULTURE COMMISSION

As part of the City's recent re-organizational efforts, the Eureka Art and Culture Commission now works directly with the Ink People Center for the Arts to assist the Commission with administration of its project activities. The City Manager's office remains as the Commission's primary liaison with the City. The Ink People administers programs for the Art and Culture Commission through its established network of grants, donations and programmatic fundraising activities. The Commission recently completed an inventory of the City's existing art collection, and is now working on a public art policy which may involve mechanisms for more effective participation in the local process of review and recommendation for City art and culture projects. Regular meetings of the Art and Culture Commission are held on the third Tuesday of every month at 1:30 p.m. at Eureka City Hall, Room 207. The next three meetings are scheduled for January 16, February 20 and March 20, 2007.

14. REGIONAL COMPOSTING FACILITY

The City has recently contracted with GESS Environmental LLC to administer a regional composting pilot program. The program focuses on collecting bio-degradables and food scraps from Eureka City Schools, multi-family housing units, and select special events (including Eureka's 150th Birthday Bash). The program will divert these materials from Eureka's waste stream. We also continue to work with the Humboldt Waste Management Authority to explore mechanisms for establishing a permanent regional composting facility in the Eureka area. This project will involve primary coordination between the HWMA, the County of Humboldt and the City of Eureka. The HWMA has contracted with a local firm to perform a site feasibility and location study, and has examined several local sites. If successful, the inclusion of a regional compost facility will greatly increase our ability to divert solid waste from the waste stream, and assist the City in meeting the State's ambitious diversion goals.

15. BACKYARD COMPOSTING BINS

In 2006, the City again purchased a large quantity (175) of backyard compost bins which are now for sale to all Eureka residents for \$35.00. The bins may be purchased at the Eureka Recycling Center located at the Humboldt Waste Management Authority's (HWMA) transfer station on West Hawthorne Street in Eureka. The program is conducted in coordination with the County of Humboldt, local tribes and other jurisdictions in the County. The City will purchase another allotment of bins in May 2007.

16. RECYCLING TASK FORCE

The City participates on a regional committee of representatives from the County, the HWMA, and each incorporated city in the County. The Committee meets monthly, and works collectively to develop programs and ideas for promoting recycling, reuse and other measures designed to comply with the State's AB 939 requirements. Current projects include construction/demolition recycling guidelines, a telephone book recycling guide, mercury thermometer exchange program, zero waste management policies, update of the County Integrated Waste Management Plan, shopping guides for recycled products, sustainable behavior techniques, and other projects.

17. NEIGHBORHOOD RECYCLING FACILITIES

The City currently maintains two neighborhood drop-off recycling facilities near the Armory on Russell Street near the Sequoia Park Zoo, and at the Municipal Auditorium at 12th and E Streets. These locations accept newspaper, plastics, aluminum and glass. There is no fee to drop off recyclables. The drop sites divert a significant amount of recyclable material from our waste stream, and assist the City in meeting our State and local recycling responsibilities.

18. CURBSIDE RECYCLING PROGRAM

Through the City's Franchise Agreement contract with City Garbage Company of Eureka, a curbside recycling program is offered to all City residents and businesses for a nominal charge. The program currently takes glass, plastic, aluminum, tin, newspaper and cardboard. We have approximately 1000 households participating in the program. All recycled materials are collected by the City Garbage Company and sorted and distributed at the Eureka Community Recycling Center at the Transfer Station in Eureka. The City is actively seeking ways to increase participation, recycling tonnage and efficiency, and is currently preparing to implement a more efficient two-stream collection/processing system.

19. PUBLIC RECYCLING EDUCATION PROGRAM

The City continues to administer an annual campaign of advertisements and events promoting our on-going recycling programs for waste oil, telephone books, laser/inkjet cartridges, cardboard, Christmas trees, green waste and food waste (home composting), bulky items (free coupons), and other related events. In addition, the City continues to be a member of the regional Recycling Task Force, partnering with most of the other governmental jurisdictions in the County to promote public awareness, and share the cost of advertising for existing recycling programs and special events.

20. ILLEGAL DISPOSAL PICKUP SERVICE

The City has experienced increased levels of illegal disposal of trash and bulky items (large appliances, furniture, etc.) into our gulches, alleys, vacant lands and neighborhoods. The City recently adopted a new program through the City Garbage Company which provides 208 illegal disposal pickups per year, and will work to assist community based beautification efforts to maintain health and cleanliness in the City.

21. FULLY AUTOMATED GARBAGE COLLECTION

In 2006, the City evaluated its second full year utilizing a fully automated collection system operated by the City Garbage Company of Eureka. The system works to increase efficiency and reduce long-term costs for the City's garbage collection services. As part of the implementation, standardized rolling trash bins were issued to each residential customer. The City Garbage Company purchased an industrial arm attachment for their existing trucks, which then picks up each can from the curb when controlled by a single operator from inside the collection vehicle. The system has greatly reduced injuries and insurance claims, and enables a safer, more cost effective and efficient system of collection in the City.

22. DOWNTOWN/HENDERSON CENTER/ZOO RECYCLING PROJECT

Providing additional opportunities for public recycling is a principal component in our efforts to increase the City's diversion percentage. The City implemented a street side program which placed approximately 30 recycling bins at 25 locations in Old Town, Downtown, Henderson Center and the Sequoia Park and Zoo. The bins allow recycling of glass, plastic and aluminum containers. The recycling bins are located near existing City garbage cans, and are collected about 3 times per week. The bins were purchased through a State grant provided by the CA Integrated Waste Management Board. The City previously had no sidewalk recycling bins in these areas. Many citizens and tourists (many of whom recycle in their own cities) have expressed support for these recycling opportunities.

23. CITY SCHOOLS RECYCLING EDUCATION PROGRAM

The City continued its partnership with the Eureka City School District to facilitate a recycling educational program within the district's elementary schools. The program allows trained educators and student mentors to visit schools in the district, and involves school assemblies, take-home literature, on-site recycling days, and service learning activities designed to promote recycling, reuse, and food waste reduction. The program also provides support and information to assist the schools in achieving their own on-going, sustainable recycling program.

The City has contracted with the Recycling Education Team at the Arcata-Eureka Recycling Center to assemble the staffing and provide training necessary to facilitate the school program. The City contributes approximately \$3,000 annually to the program, and the County of Humboldt shares a portion of the costs for necessary materials. This collaborative program is consistent with the objectives in the City's adopted Source Reduction and Recycling Element (SRRE) which encourages cooperation with Eureka City Schools in the implementation of specific educational programs for all elementary grades.

24. FISHERMAN'S TERMINAL/BOARDWALK EXTENSION PROJECT

In 2006, construction was completed on the Eureka Fisherman's Terminal Project at the foot of C Street in Old Town, and the City will now complete close-out procedures for the various federal and state grants which provided funding for construction of the project. The new 420 foot long dock along the Eureka waterfront was built to support the local fishing industry and includes four jib cranes and a public hoist. The project will have public access and viewing components, and the site will eventually include a 16,000 square foot fish buying and unloading area and a public piazza at the foot of C Street. The dock is an extension of the City's existing boardwalk (completed in 2002). The project is significant to the retention and expansion of Eureka's commercial fishing industry, which in turn is critical to the success of our regional economy.

25. HYDROGEN POWER PARK

In 2006, the city worked closely with the Schatz Energy Research Center (at Humboldt State University) on developing a Hydrogen Power Park in Eureka. As envisioned by the Schatz Center, the park would be a safe, reliable and highly efficient renewable energy facility producing electricity, hydrogen fuel and heat from landfill gas. As proposed, the facility would be powered by gas from the Cummings Road Landfill, and potentially produce electricity, heat, and hydrogen fuel. In addition to a reliable supply of electricity and fuel for industry, automobiles and modified fishing boats, other potential benefits derived from the project include an innovative and productive use of local waste; international recognition and visibility; an excellent public relations tool; and increased grant funding potential (for hydrogen fueled buses, etc.).

The project also intends to have a visible visitor serving component focusing on education and the tourism industry. In February 2006, the City Council passed a resolution in support of developing a Hydrogen Power Park in Eureka, and directed City staff to assist the Schatz Center in obtaining energy customers and an appropriate site for the facility. We are currently attempting to find a waterfront location (preferred by the Schatz Center) for the Hydrogen Power Park. The Schatz Center will need approximately 2 acres of land for their project.

26. HELEN PUTNAM AWARDS: LEAGUE OF CALIFORNIA CITIES

The City of Eureka was honored with three (3) State awards in 2006. First, the city received the prestigious Helen Putnam Award for Excellence from the League of California Cities for the Fire Department's Mobile Live-Fire Training Simulation Program. Using a regionalized, multi-agency approach, the program delivers critical live-fire training to more than 500 firefighters in the region, and at the same time develops future fire service trainers. The award was given in the category of Effective Advocacy, Intergovernmental Relations and Regional Cooperation.

Secondly, the city's work on the Multiple Assistance Center (MAC) project was rewarded with a Helen Putnam Award for Excellence in the category of Innovative Housing Programs. In addition, the city was one of only two recipients statewide to receive the 2006 Cities Counties and Schools (CCS) Partnership Award for the MAC project. The MAC, which began operation in 2005, was built to provide an innovative, cost-effective and more efficient delivery of homeless services in Eureka. The MAC is owned by the City of Eureka and operated by the Redwood Community Action Agency which was the primary partner with the City in developing the MAC project.

27. MULTIPLE ASSISTANCE CENTER PROJECT (MAC)

It has been almost 2 years since construction was completed on the Multiple Assistance Center (MAC), located at 2413 2nd Street in Eureka. The City Manager's office continues to work on State grants related to this project, grants which continue to provide funding and job training for MAC operational components. The Eureka Redevelopment Agency is to be commended for their contributions from the Low and Moderate Income Housing Fund toward this important project. The MAC project provides on-site housing, job training and care of homeless persons and their families, and provides a more efficient and effective distribution of existing homeless services. The MAC facility accommodates approximately 75 persons, and serves roughly 400 annually.

Community Development Department

Fourth Quarter Report ~Calendar Year 2006

End of Year Report 2006

Community Development

The Community Development Department is responsible for administering and implementing the goals and policies of the City of Eureka's adopted general plan. We endeavor to promote comment, understanding, and public interest in the planning process and the numerous regulations pertaining to it by providing public information and services to a broad range of citizens and citizen groups. We also provide direct staff support to numerous Boards and Commissions, including the Planning Commission; Historic Preservation Commission; Design Review Committee; and, a variety of ad hoc committees.

The Community Development Department is comprised of five divisions: Administration; Current Planning/Permitting; Long Range Planning; Environmental Planning; and, Enforcement.

Administration

The Director of Community Development is Kevin R. Hamblin, AICP. Jenny Webster provides the secretarial services for the entire Community Development Department, as well as providing staff support to the various Boards and Commissions. Kevin can be reached at 441-4164 or khamblin@ci.eureka.ca.gov and Jenny can be reached at 441-4160 or jwebster@ci.eureka.ca.gov

Current Planning/Permitting

The Current Planning/ Permitting division administers and implements the goals and policies of the general plan through, among other things, the administration and enforcement of local zoning and subdivision ordinances; the California Coastal Act; Subdivision Map Act; California Environmental Quality Act; and other local, state, and federally mandated regulations, statutes, and/or programs. Staff contacts are Sidnie L. Olson, AICP and Kristen Goetz. Sidnie can be reached at 441-4265 or solson@ci.eureka.ca.gov and Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Table 1, below, summarizes the current status of several selected Current Planning projects. Table 2 summarizes the project applications submitted in calendar year (CY) 2006.

Table 1: Status Summary of Selected Projects		
Project Title	Location	Status
Marina Center <i>mixed use</i>	Balloon Track	The special studies necessary for final preparation of the Administrative Draft EIR are being completed.

**Community Development Department
Fourth Quarter Report, Calendar Year 2006
End of Year Report 2006**

Table 1: Status Summary of Selected Projects		
Project Title	Location	Status
Hidden View <i>residential PUD</i>	end of Tydd Street	The project proponents are reevaluating their options with regard to coastal wetland buffers.
Bayfront Two <i>mixed use</i>	foot of "F" Street	Staff is currently reviewing the Administrative Draft EIR; which should be complete and ready to circulate for public and agency comment next month.
"C" Street and Market Square <i>public improvements</i>	foot of "C" Street	Engineering is completing design work and will submit for coastal development permit in the first quarter of 2007
Buhne Warehouse <i>disposition</i>	foot of "C" Street	Per City Council direction, inclusion of the Buhne Warehouse into development proposals at the foot of "C" Street are being pursued
Fisherman's Terminal building <i>commercial industrial</i>	foot of "C" Street	Engineering is completing design work and will submit for coastal development permit in the first quarter of 2007
Lundbar Hills Unit 6 <i>56 unit residential subdivision</i>	Lundbar Hills	The final phase of the Lundbar Hills subdivision was approved by the Planning Commission on January 8, 2007

Table 2: Summary of Project Applications Submitted in CY 2006					
Application Type	Number Submitted	Number Approved	Number Denied	Number Pending	Number Withdrawn
Architectural Review	86	68	0	13	5
Burndown Letter	3	3	0	0	0
Conditional Use Permit	12	5	0	7	0
Coastal Development Permit	14	6	0	7	1
Categorical Exclusion	13	13	0	0	0
Certificate of Compliance	2	2	0	0	0
Determination of Use Not Listed	3	0	0	0	3
General Plan Petition	5	2	0	3	0
General Plan Amendment	1	0	0	1	0
Home Occupation Permit	86	82	0	2	2
Historic Preservation Permit	9	3	1	4	1
Local Coastal Program Amendment	1	0	0	1	0
Lot Line Adjustment	9	8	0	0	1

*Community Development Department
Fourth Quarter Report, Calendar Year 2006
End of Year Report 2006*

Table 2: Summary of Project Applications Submitted in CY 2006					
Application Type	Number Submitted	Number Approved	Number Denied	Number Pending	Number Withdrawn
Merger	6	4	0	2	0
Property Acquisition	1	0	0	1	0
Zone Reclassification	3	1	0	2	0
Subdivision	5	3	0	1	1
Secondary Dwelling Unit	6	1	0	5	0
Sign	38	32	0	4	2
Surplus City Property	1	1	0	0	0
Street Vacation	1	1	0	0	0
Text Amendment	2	0	0	2	0
Variance	25	8	2	13	2
Totals	332	243	3	68	18

Long Range Planning

The Long Range Planning division is responsible for updates and amendments to the General Plan; plan interpretation; ordinance implementation; General Plan compliance and consistency determinations; Housing element review and updates; grant preparation and support; administration for long range City planning; and, annexations through LAFCO. In addition, the division is responsible for special land use surveys, studies and reports supporting land use decisions as required. Staff contact is Robert S. Wall, AICP; Rob can be reached at 441-4163 or rwall@ci.eureka.ca.gov

Rob will be completing long range projects that have been pending before our Department, which include:

Gulches and Greenways Draft Ordinance

Elk River Wildlife Trail

County General Plan Update

Flood Hazard Regulations Revision

Clark District Combining District

Gupton Amendment

Historic Preservation Ordinance

Historic Preservation Plan

Community Care Text Amendment

Environmental Planning

The Environmental division supports the Community Development Department, and other City Departments, through preparation of environmental studies and documents, and permitting of City projects. Staff contact is Lisa Shikany; Lisa can be reached at 268-5265 or lishikany@ci.eureka.ca.gov

Martin Slough Interceptor: This project involves the installation of a gravity sewer main system within the Martin Slough drainage basin that will convey wastewater to a new pump station, where it will then be pumped through a force main to the existing sewage treatment plant. The project will result in a wastewater collection and conveyance system that will have significantly fewer incidences of sewage overflows due to the elimination of sixteen lift stations, thus reducing negative impacts to water quality; is more economical to operate; and will meet future capacity requirements for planned land uses within the project area.

The EIR for the Martin Slough Interceptor project has been certified by the City Council, and the NEPA process through EPA has also been completed. Engineering is working on the final design of the project, as well as the acquisition of the necessary easements. Staff will be obtaining the numerous permits required from state, federal and local agencies as final design nears completion. We are also working with the County on the traffic mitigation included in the EIR, as well as on the County's General Plan update and how that relates to the interceptor project.

PALCO Marsh Phase 1A: We have taken additional steps in the eradication of the common reed in Railroad and PALCO Marsh by applying a second round of herbicide this fall. We had great success in killing target species (common reed, pampas grass, berries and broom) as a result of the initial herbicide application, resulting in a substantial reduction in illegal camping and garbage because of the lack of vegetative cover for the campers. We have completed soil testing to determine if contaminated soil is present where the culvert will be replaced. We are working on a lease agreement with NCRA to allow the City to manage Railroad Marsh (and the railroad berm adjacent to Maurer Marsh) for purposes of the Enhancement Plan and for general maintenance and public safety purposes in perpetuity. The ACOE permit application for the Phase 1A Work Plan has been submitted, and Staff is working with State and Federal agencies to finalize endangered species issues. We anticipate submittal of additional permit applications by the end of the year.

Waterfront Drive Extension: This project proposes to extend Waterfront Drive from Del Norte to Hilfiker generally along and within existing North Coast Railroad Authority and City of Eureka rights-of-way. We are in the process of conducting a complex environmental review for the Waterfront Drive Extension project. We are still working to finalize the remaining technical studies required for the preparation of the EIR. Information on the project is posted on the Community Development Department's web site.

*Community Development Department
Fourth Quarter Report, Calendar Year 2006
End of Year Report 2006*

Waterfront Drive Connection: Staff is working with Engineering and Caltrans to obtain NEPA clearance for the construction of a section of Waterfront Drive between "G" and "J" Streets.

Martin Slough Enhancement: In conjunction with the Engineering Department, staff is assisting RCAA with the implementation of their grant-funded Martin Slough Enhancement Project, with the first step being the completion of the Martin Slough Enhancement Plan. We have participated in the process in this initial stage as a member of the Technical Advisory Committee for the project. The general goals of this project are to reduce flooding, enhance riparian habitat, and improve anadromous fish access and habitat in lower Martin Slough.

Indian Island Rookery: In conjunction with the Engineering Department, staff is working with the Wiyot Tribe, state and federal agencies, and the Harbor District to ensure the survival of the rookery located on our Indian Island property. We will also be processing a conditional use permit for the project.

Maurer Marsh: We have successfully completed the acquisition of Maurer Marsh, working with the Engineering Department. Signs have been placed in the vicinity of Maurer Marsh stating the prohibition of overnight camping in the area. We are also planning work with the appropriate agencies to formulate a vegetation management program for the marsh in order to discourage transient camping.

Samoa Drag Strip: Staff will be preparing the environmental document for the repair and maintenance project for the Samoa Dragstrip.

Tuluwat Restoration Project: This project is proposed by the Wiyot Tribe, and requires the processing of a conditional use permit. The administrative draft EIR prepared by the applicant is currently under review. The project goals and objectives are to re-establish the Tuluwat Village Work Renewal Ceremony, provide a venue to educational and cultural field trips, protect sensitive cultural and archaeological resources and improve surrounding salt marsh. The project includes debris removal; partial remediation of contaminated soil; public access improvements; construction of several buildings to facilitate the World Renewal Ceremony and public access; and ecological or salt marsh and upland habitats.

Alzheimer's Center: Staff has processed a conditional use permit for the Humboldt Senior Resource Center new Alzheimer's Center, which was approved by the Planning Commission. The project has also received design review approval, and the applicant is in the process of completing the required merger. Staff continues to work with the applicant as the project moves toward construction.

Humboldt Moving and Storage: The applicant is requesting a coastal development permit and zone reclassification to construct storage, office, and truck repair facilities just south of the Cash and Carry complex off of Indianola Cutoff.

*Community Development Department
Fourth Quarter Report, Calendar Year 2006
End of Year Report 2006*

Vitale General Plan Petition: The City Council approved this general plan petition wherein the applicant requested a general plan amendment from single-family residential to hospital medical to allow the construction of medical offices at 2745 and 2809 Dolbeer Street. Long Range Planning will process the amendment.

Environmental Compliance Monitoring: Staff continues to conduct environmental compliance monitoring as required by mitigation measures and/or project approval conditions for the Mad River Pipeline project and the Fairway Drive Culvert Replacement project.

Staff continues to work with the Engineering, Public Works Departments and Redevelopment on an on-going basis to facilitate the implementation of their many projects by assuring CEQA compliance and providing permitting assistance. We also continue to review and comment on environmental documents that are submitted to us for projects that may impact the City.

Enforcement

The primary goal of the Enforcement Division is voluntary compliance. The Enforcement Division oversees, directs and conducts the notification and inspection necessary for abatement of zoning violations in accordance with City policy and ordinance. Staff contact is Kristen Goetz. Kristen can be reached at 441-4166 or kgoetz@ci.eureka.ca.gov

Table 3: Summary of Enforcement Program for CY 2006		
Date Reported	Alleged Violation	Status
02-08-06	Set back violations	Closed – voluntary compliance
02-15-06	Construction w/o permits in Coastal Zone	Active
04-03-06	Sign Code violation	Variance approved by CC – Active
05-16-06	Residing in commercial building	Active - Variance application rec'd
05-19-06	Timber harvest w/o permit	Active – CUP Application rec'd
06-02-06	Real Estate Banner Sign	Case Closed
06-02-06	Junkyard	Active
06-08-06	Junkyard	Active
07-12-06	SDU enlarged to 1066 sf	Closed – voluntary compliance
07-13-06	Junkyard	Active
07-13-06	Junkyard	Active
07-13-06	Junkyard	Closed – voluntary compliance
07-17-06	Junkyard	Active

**Community Development Department
Fourth Quarter Report, Calendar Year 2006
End of Year Report 2006**

Table 3: Summary of Enforcement Program for CY 2006		
Date Reported	Alleged Violation	Status
07-31-06	Set back violations	Active
08-03-06	Timber harvest w/o permit	Active
08-10-06	Junkyard	Active
09-05-06	Business w/o Home Occupation Permit	Active
09-26-06	Banner Flags	Active
10-06-06	20 people living in house	Refer to City Attorney
10-11-06	Large inflatable ad signs	Closed – voluntary compliance
10-24-06	Changed sign panel or new sign	Case Closed
10-25-06	Sign Code Violation	Closed – voluntary compliance
10-27-06	Junkyard	Active
10-30-06	Sign Code Violation	Closed – voluntary compliance
11-01-06	Overcrowding of parked cars	No violation found
09-28-06	Junkyard	Active
11-08-06	Junkyard	Active
11-08-06	Junkyard	Active
11-08-06	Banner Flags	Closed – voluntary compliance
11-08-06	Banner Signs	Active
11-14-06	Vehicles parked on adjacent property	Active
11-08-06	Set back violation	No violation found
12-15-06	Debris and Garbage	Active
12-15-06	Debris and Garbage	No violation found

Total Cases 2006 67
 Cases Closed 39
 Cases Active 22
 Referred to City Attorney.... 6



EUREKA – A VICTORIAN SEAPORT

ENGINEERING DEPARTMENT

Activities and Status Report Fourth Quarter 2006

Summary of Activities

1. Administration

Office Reconfiguration

The Department has been underway to reconfigure offices and work spaces to consolidate all of its staff and the programs they manage. The remodeling is underway and will hopefully be completed by the third quarter of 2007.

County General Plan Update

We continue to work with County of Humboldt staff as they develop a Transportation Management Plan in response to the traffic impacts associated with unincorporated development adjacent to the City of Eureka.

2. Construction Division

2006 was a positive and productive year for the construction division. We were fortunate to round out the department staffing with the addition of another engineer, Dimitar Dimitrov, who brings with him a wide range of engineering experience. In 2006 construction was completed on six projects, and four additional projects were readied for construction. With a

talented and dedicated staff, we look forward to another productive year in 2007.

3. Development Division

Development has been very busy on a few large private developments and many smaller developments including applicants trying to finish parcel maps and lot line adjustments prior to the close of the year. Development is in the process of coordinating information from other Departments to prepare the Five-Year Capital Improvement Program for 2007-2012.

4. GIS Division

Aerial Flight 2007 is scheduled for early March. This flight will be color and cover more area than our previous flight. CDBG grant 2 prepares to start with its primary focus being mapping to support our Stormwater Program.

5. Traffic/Signals Division

The Department has been unable to hire a full time Engineer to manage this division, therefore a quarterly report is not available at this time for the Traffic/Signals Division.

6. Property Management

2006 was a growing and learning experience along with being very productive. We plan on growing even more in 2007, especially with the purchase of property in the Martin Slough area that will allow for a new pump station.

Construction Division

Kurt Gierlich
Carolyn McKenna

Angi Sorensen
Angela Martindale

Sheila Parrott
Dimitar Dimitrov

The following projects were completed in 2006:

1. **Design and Construction of Water and Sewer 2006 (\$379,000)**
This annual maintenance project replaced water lines and valves, and sewer lines and facilities, at various locations. Project design and construction management were done by in-house staff (Parrott, McKenna); Wahlund Construction, contractor.
2. **Mad River Pipeline, North Arcata Section (\$1,400,000)**
This is the third project of Mad River Pipeline Project improvements. This project realigned the pipeline around the HSU campus in Arcata. With the completion of this project the highest risk sections of the pipeline have been replaced or paralleled with new pipe. (Gierlich, OLA engineers design and construction management) Mercer-Fraser Co., contractor.
3. **Design and Construction of Street Overlay 2006 (\$576,000)**
The 2006 Street Overlay project included asphalt pavement overlay and handicapped ramps on sections of Third Street, 'S' Street, and California Street. Project design and construction management were done by in-house staff (Parrott, Moody, McKenna, Dimitrov); Granite Construction, contractor.
4. **Waterfront Drive Connection – Phase 1 (\$995,000)**
This project extended Waterfront Drive from the Adorni Center to J Street to accommodate the new State of California Boating Instructional Safety Center (BISC), with interim pavement constructed to I Street. (Gierlich) Mercer-Fraser Co., contractor.
5. **Repair of Cathodic System Discontinuities on Cross Town Interceptor (\$60,000)**
The analysis and repair of the cathodic bonding on the cross town interceptor pipeline was done in preparation for the Anode Bed Replacement project, which will be constructed next year. (Sorensen) Wahlund Construction, contractor.
6. **Waterfront Lift Station Upgrade – (\$45,000)**
This project replaced the existing pumps and motors at the Waterfront Lift Station with larger pumps and motors to handle increased flows from the new Third and Y Street lift station. The project also replaced the flowmeter, and made piping modifications (Gierlich, City Public Works Crews, Winzler & Kelly, engineers).

The following projects are in construction:

7. **Ryan Slough Pump Station Upgrade – Phase 1 (\$80,000)**
This project consists of replacing the motor controls at the Ryan Slough Water Pump Station. As part of the work a hydraulic analysis was also prepared to determine the requirements for future pump station upgrades and pump replacement. (Gierlich, OLA engineers) Robert Colburn Electric, Inc., contractor.

The following projects are currently out to bid:

8. **Water Reservoir Maintenance Project – Phase 1 Valve Replacement (\$210,000)**
This project has been divided into five phases due to the variety of work involved. The proposed phases are 1) Replacing yard valves; 2) Repairing and hardening perimeter fencing; 3) Replacing pumps, motor control center, and installing a backup generator; 4) Installing a security fence, security lighting, and other security measures, and repairing reservoir access road. All 5 phases will be designed and constructed this year. Future years projects are anticipated to be undertaken to inspect the reservoir liner and to repaint the reservoir roof structural members. (Gierlich, OLA engineers).
9. **Golf Course Sewer Lift Station Upgrade (\$200,000)**
This project converts the Golf Course lift station from an air-pot drywell pump station to a submersible wetwell pump station. (Gierlich, Sorensen).

Engineering Design has been completed on the following projects:

10. **Jacobs Ave Lift Stations 1 & 2 Upgrades (\$360,000)**
This project consists of converting the two Jacobs Avenue Lift Stations from dry well stations to wet well submersible-pump stations. The plans and specification have been completed, and the project is on hold pending construction funding. Construction is anticipated for summer, 2007. (Gierlich, Winzler & Kelly engineers).

The following projects are in design:

11. **Central Water Storage Facility Communications Building (\$240,000)**
A new communications building will be constructed at the site of the previous High Tank reservoir that was removed in 2005. (Parrott, EFD) Jerome Blommer, architect.
12. **Anode Bed Replacement of Cross Town Interceptor (\$40,000)**
This is a continuing maintenance project on the cathodic protection system of the Cross Town Interceptor Sewer. Construction is anticipated for summer, 2007. (Sorensen).
13. **“C” Street Market Square (\$1,500,000)**
This project will improve “C” Street from First Street to the Boardwalk, including a public area. (Siemer, Martindale, SHN engineers).

14. **Waterfront Drive Connection – Phase II (\$1,700,000)**
This project will complete the northern portion of Waterfront Drive between “G” and “J” Streets. This project will provide the final link to a continuous multimodal transportation corridor along 2.4 miles of the City’s Humboldt Bay waterfront from “T” Street in the northeast to Del Norte Street at the southwest. (Siemer, SHN engineers).
15. **Biosolids Dewatering Facility – (\$2.2M)**
This project consists of the design and construction of a biosolids dewatering and storage facility at the Elk River Wastewater Treatment Plant. (Gierlich, Yerby, SHN and Brown and Caldwell engineers).
16. **High Zone Water Pump Station (unknown cost at this time)**
This project consists of the design and construction of a new pump station to replace the existing pumps used to fill the High Tank water reservoir. It will also provide a redundant backup system to the new High Water Tank. (Gierlich)
17. **Waterfront Drive Extension Project (\$10,800,000)**
The extension of Waterfront Drive from Del Norte Street to Hilfiker Lane is currently under environmental review. (Siemer)
18. **In-Pavement crosswalk lighting (\$90,000)**
In-Pavement crosswalk lighting will be installed at Silvercrest, Zane Jr. High, and the Sequoia Park Zoo. These three initial installations will be the first of their kind in Eureka. They will be analyzed for a year or longer to determine their effectiveness before consideration is given to any additional installations (Moody, Parrott).

The following projects are continuing:

19. **Martin Slough Interceptor (\$30,000,000)**
Final design of the Martin Slough pump station, force mains, main interceptor pipeline, and collector sewers with demolition of 16 lift stations, is anticipated to be completed and ready for construction by June, 2008. (Gierlich, SHN and Brown and Caldwell engineers).
20. **Wastewater Facilities Plan and Program- Phase 1 (\$200,000)**
The Wastewater Facilities Plan will determine the current condition and capacity of all components of the wastewater collection, pumping, and treatment system. This plan may result in the development of several long term capital improvement programs, one of which will identify the phased expansion of the wastewater treatment plant. This first phase of the program focuses mainly on the wastewater collection and transport system. Completion of the entire program is anticipated to be done in additional phases, and will be dependent on future years’ Capital Improvement Program budgets. (Gierlich, Knight, Brown and Caldwell engineers).

21. **Proposition 13 Water Infrastructure Feasibility Study – (\$100,000)**
The City was awarded a State of California Department of Water Resources Proposition 13 Grant for \$100,000 to evaluate the feasibility, cost, and benefits of making strategic water system improvements to the City's water system. Winzler and Kelly successfully applied for the grant, which is funding the study. (Gierlich, Winzler & Kelly engineers).

The following projects are on hold pending construction funding:

22. **Commercial Street Fuel Facility and Underground Storage Tank Removal (\$650,000)**
This project consists of underground fuel tank removal and soils remediation, and construction of an above-ground fuel facility at the foot of Commercial Street. Construction schedule is dependent on securing construction funding. (Gierlich, Savage) SHN, engineers.

Longer Term Projects:

- A. **Mad River Pipeline Phases 4-6**
Design and construction of subsequent phases of the Mad River Pipeline project will progress as funding becomes available. (Gierlich)
- B. **Sunny Ave and 14th & 'P' Embankment Repairs (\$400,000)**
Preliminary Construction Plans were completed in October, 2003, and have been placed "on the shelf." Construction funding for the projects has not been identified. (Gierlich) SHN, engineers
- C. **Railroad Crossings (\$100,000)**
This project would replace the at-grade railroad crossings at various locations. Construction is deferred pending State funding availability. (Siemer)
- D. **North Eureka Gateway Transportation Enhancement Grant (\$1,500,000)**
This proposal is on hold. The proposal would enhance State Route 101 from Airport Road to "V" Street as an entrance gateway boulevard street with street trees, landscaped medians, sidewalks, street lighting and bike lanes. A prior proposal for \$800,000 from "V" Street to the Eureka Slough Bridges received strong community support. However, a major stakeholder, Keep Eureka Beautiful, no longer supports the project and Caltrans will not sponsor the project without strong community support. (Siemer)

E. **Sewer Lift Station Upgrades (\$300,000)**

This continuing maintenance project will upgrade various sewer lift stations and pumping facilities on a yearly prioritized basis. The next project may focus on replacing the air-pots at the Del Norte @ Broadway lift station. (Gierlich)

F. **SCADA System Program (unknown cost at this time)**

This program is anticipated to create and implement a citywide Supervisory Control And Data Acquisition (SCADA) system. SCADA systems are used to monitor and control chemical, physical, and transport processes in municipal water and wastewater systems. The citywide SCADA system will be designed to provide centralized control and monitoring of pump stations, reservoirs, and other mechanical systems (Angi Sorensen, Darrell Bailey, Veronica Hernandez).

Other Department Projects and Programs:

- **Engineering Standard Drawings and Design Standards**

The department has been developing engineering construction standards and detail drawings for a number of years. The end result will be a set of published documents containing design standards and details for water, wastewater, storm drains, streets, and other miscellaneous details used for construction in the City of Eureka.

- **Water Distribution System Modeling**

This project will create a working model of the City of Eureka's water system. The resulting model will be utilized in analyzing and designing future improvements to the water system, especially with respect to fire flow analysis and the impact of future development.

- **Engineering Document Database and Long Term Digital Storage program**

This project will create a computer database for all the Engineering Department files and maps. The program will include the scanning and storage of existing maps and documents into digital file format utilizing the department's scanner.

Development Division

Brent Siemer
Tiffany Peerson

Gary Boughton
Laurie Shannon

Dan Moody

Development Assistance

Review of:

1. Agreements for Encroachments, Monitoring Wells and Subdivision Improvements, (51) 201 for the year.
2. Building Permits, (55 permits, some with several reviews) 270 for the year.
3. Certificate of Subdivision Compliance Descriptions, (2) 11 for the year.
4. City Referrals (14) 75 for the year.
5. Coastal Development Permits, (10) 36 for the year.
6. Conditional Use Permits, (4) 21 for the year.
7. County of Humboldt Referrals, (11) 47 for the year.
8. Descriptions for City Projects, (1) 2 for the year.
9. Design Review, (6 meetings with 23 items total) 62 for the year.
10. Development Coordination, (0)
11. Encroachment Permits (49) including Fence Permits, and Monitoring Wells and Soils Borings within Street right-of-ways, with a total of 190 for the year.
12. General Plan Amendments (2) 4 for the year.
13. Historic Preservation, (0)
14. Indian Island Permits, (0) 2 for the year.
15. Infrastructure Mapping and Document Archival, (0)
16. Insurance Reviews, (156, some with several reviews) 678 for the year.
17. Lot Line Adjustments, (3) 24 for the year.
18. Plan Reviews (89) 472 for the year.
19. Requests for Service or Complaints, (10) 25 for the year.
20. Sewer Permits, (11) 28 for the year.
21. Special Permits, (2) 9 for the year.
22. Street and Alley Vacations, (0) 1 for the year.
23. Tentative and Final Parcel Maps, (2) 7 for the year.
24. Tentative and Final Subdivision Maps, (2) 11 for the year.
25. Traffic Referrals (5) 47 for the year.
26. Traffic Reviews (25) 110 for the year.
27. Variances, (6) 31 for the year.
28. Water Permits, (4) 31 for the year.

GIS Division

The following projects or tasks have either been completed or are currently underway during the fourth quarter of 2006.

- **Aerial Flight 2007**
The GIS Division will be managing the new aerial flight for the City of Eureka to be conducted in early March. The new photography will be color, 6 inch resolution with updated topographic data. This flight will cover more than twice the geographic area of our previous 2002 flight. The aerials are always a popular product for all departments within the city.
- **CDBG Planning and Technical Assistance: Phase 2**
The contract has been awarded and the work items are set to begin in early February. The items include mapping of the City's impervious surfaces, creation of a water and wastewater infrastructure management system, wastewater lateral mapping, building footprint mapping, water service connection mapping and creation of a city-owned properties viewer.
- **GIS Division Internship**
The GIS Division will be looking to add an internship position for this upcoming quarter, and for years to come.
- **Wastewater Modeling Project**
Digital datasets describing HCSD's wastewater infrastructure have been created and delivered to Brown and Caldwell. With these datasets complete, wastewater modeling for the City of Eureka can be achieved.
- **Parcel Database Updates**
Updates to the existing City of Eureka parcel database. Changes in parcel boundaries as dictated by the county assessor's office and various other sources. Ongoing.
- **Stormwater Infrastructure Inventory**
Development of stormwater infrastructure information to assist in NPDES permit process, minor infrastructure inventory. Underway. Approximately 95% complete.
- **City of Eureka Sidewalk Areas**
Approximately 75 percent complete. Digital representation of outdated City of Eureka walk area map. On hold.
- **Web GIS Application Development**
Ongoing development of GIS web applications to support various projects.

- **Fire and Police Incident Mapping**
With the help of grant monies, the City of Eureka Street Centerline database is being revamped and rectified to create a more useful data set. (50% complete)
- **Application Deployment**
Develop and deploy specific applications for specific departmental needs. For example, develop mapping applications with an emphasis on utility information for employees within the maintenance divisions. (Ongoing)
- **Conduct GPS Field Surveys**
Plan, prepare, conduct and post-process GPS field surveys. A survey-grade GPS solution has been implemented in the City of Eureka Engineering Division. The division now has the capabilities necessary to conduct real-time kinematic(RTK) GPS surveys. These types of surveys will greatly increase the efficiency with which the division (Ongoing)

Traffic/Signals Division

There is no report this month due to lack of full time staff.

Property Management Division

In addition to performing routine property management duties, which includes managing real property and administration of leases for the City of Eureka and the Eureka Redevelopment Agency, the following activities of interest occurred during the past quarter.

1. License Renewals and Terminations

California State University – Humboldt State University Marine Advisory Office negotiated a new license for #2 Commercial Street, Suite 4. This license is for January 1, 2007 through December 31, 2007.

Humboldt Bay Maritime Museum – The Maritime Museum has relinquished all rights to use the H.H. Buhne Building for storage.

2. Acquisition, Sale and Transfer of Property

Property Acquisition - Property Management successfully completed negotiations for the real property commonly known as 815 Pine Hill Road (APN # 302-151-011). This property is the future site of the Martin Slough Interceptor Project Pump Station.

3. Activities of Interest

Community Service Work Referral Program - Humboldt County's probation department places workers requiring community service time with the City. During the fourth quarter 130 hours were served with the Zoo and 48 hours were served with the Marina, for a total of 178 hours served.

SWAP – Humboldt County's SWAP crew cleared brush from a drainage ditch on Indianola Road.

4. Facilities Inspection

The facilities inspection team completed the remaining three building inspections for 2006. Inspections will resume during the second quarter of 2007.

5. Real Property Work Completed

Samoa Airport Bed and Breakfast completed all facility and fire inspection deficiencies.

The Teen Center (Carson Memorial Building) completed all facility and fire inspection deficiencies.

Coast Seafoods Company completed repairs to the tie-up rails along the dock.

Memo

To: David Tyson, City Manager
From: Valerie Warner, Finance Director
Date: January 8, 2007
Re: Finance Department Quarterly Status Report

The following activities and accomplishments took place in the Finance Department during the months of October, November and December 2006:

Sales Tax Revenues: Sales tax is the largest source of revenue to the City's General Fund. Reports from Hinderliter, de Llamas and Associates (HdL) for the quarter ending September 2006 show sales tax totals at \$2,317,514, a 5.6% increase compared with the same quarter in 2005. In the same period, Humboldt County was up 2.4%, the Far North region rose 2.52%, and the state was up .8%.

Investment Reports: A quarterly investment report was prepared for the City Council. As of December 30, 2006 the fair value of all investments totaled \$15,679,824 at an average yield of 5.12% and an average maturity of 1.87 years.

Award for FY 06-07 Budget Received: In December the City received word that our budget document for the fiscal year beginning July 1, 2006, qualified for a Distinguished Budget Presentation Award from the Government Finance Officers Association. The budget document was also recognized by the California Society of Municipal Finance Officers with an award for *Excellence in Budgeting* and an award for *Merit in Public Communications*.

Annual Financial Reports Completed: The annual report titled "The Statement of Indebtedness" regarding the Eureka Redevelopment Agency was filed in a timely manner with Humboldt County. This report is mandated and will assure that Redevelopment Property Tax Increment revenue continues to fund the redevelopment activities of the City. In addition, required annual reports to the Office of the State Controller were completed and submitted during the quarter. Separate reports were filed for the city as a whole, the Eureka Redevelopment Agency, Transit System, Financing Authority, and Gas Tax Street Expenditures.

Finance Staff Changes: After nearly six years of service,Carolynn Thomas retired as the City's Finance Director. Sanna Wood was appointed Interim Finance Director during the time the position remained vacant.



3rd & G Streets
December 8, 2006



MEMORANDUM



To: David Tyson, City Manager

From: Eric Smith, Fire Chief

Date: January 19, 2007

Re: Quarterly Report- Fourth 2006

The fourth quarter was one of continued activity and progress for the department. Much of the administrative duties were related to the completion of numerous projects including the Fire Protection Contract with College of the Redwoods, continued Emergency Planning efforts, and support of the fire investigation of the 3rd and G Street fire. I must say that the quarter did start off on a good note with the renewal of the Utility Users Tax, a funding stream that is critical to the continuance of the fire service we know today.

For over ten years, Eureka Fire Department has been the primary provider of fire and rescue services to the College of the Redwoods Eureka Campus. With the most recent contract expiring this past December, we entered into discussions with C/R staff as to the continuance of this service. In recent years, we have provided this service in partnership with Humboldt Fire Protection District #1 and the Loleta Fire Protection District. Utilizing this closest engine philosophy, we have not only improved our response to the campus, we have improved our inter-agency coordination and reduced the draw-down of core city fire resources. Our efforts resulted in the continuance of a great relationship with the college and assisting agencies via a renewed contract.

Because the concept of regionalization is a prevalent one these days, we have asked that the City of Eureka and its public safety dispatch center explore the possibility of expanding its fire dispatch center to include Arcata Fire Protection District. Currently, the center provides fire dispatch services to Eureka and Humboldt Fire. With our increasing dependence on regional resources, the 3rd and G St. fire being a perfect example, the respective fire chiefs have asked the City Manager, Police Chief, and Communications Manager to consider such a request. This concept is supported by the "pending" County Interoperable Communications Plan, which states that the nine (9) Emergency Services Dispatch / Public Safety Answering Points (PSAPS) are significantly impacting the level of service within Humboldt County and that a model and implementation plan for a fully integrated, consolidated center would provide more rapid emergency response times. It is our hope that the City will give this concept its wholehearted support as I think that it is a worthwhile project and could lead to the City being a regional leader in emergency communications.

I continue to participate in a number of emergency planning related projects. As a local government, city fire department representative on the County's Homeland Security Grant Committee, I continue to assist in the development and management of County Homeland Security projects. One of these projects is the Regional Communication Plan previously

mentioned. Other aspects of my emergency preparedness activities include our participation in the forthcoming city/county tsunami training exercise scheduled for March 26th-30th. It is envisioned that this tremendous training opportunity will prepare and position the City to continue and complete its Tsunami Response Plan, which will be a "disaster specific" annex to the forthcoming City Emergency Operations Plan.

For close to three decades, Eureka Fire Department has been an avid supporter of the Humboldt County Office of Education's Regional Occupational Program, specifically the Fire Science Program. During this period, we have been able to function basically on a handshake when it came to the loaning and use of city facilities, equipment, and apparatus. With the litigious nature of today's society, we have entered into a process to identify and reduce each agency's responsibility and risk. During this negotiation period, we have limited our involvement in the program, but are making good progress and it is my belief that sometime in march we should have a final resolution to this issue.

On December 8th, the City of Eureka experienced a devastating fire that consumed a historical building on the corner of Third and G Street. The fire challenged not only the Eureka Fire Department, it also challenged our Mutual Aid partners including, Arcata FD, Loleta FD, Blue Lake FD, Ferndale FD, and Fortuna FD. The battle began at approximately 22:30 hrs. and went well into the early morning of December 9th. While the department is saddened that the fire caused the damaged that it did, it does recognize that it could have been much worse, and could have spread to a number of other nearby or adjoining buildings. It was through the dedication of all those who responded that the blaze was eventually controlled. The fire again confirmed that Eureka Fire Department is not adequately prepared to handle fires such as this with it's limited on-duty staff. This discussion is one that will be discussed in depth over the next several months with the delivery of the forthcoming Standards of Response Coverage Study. An interesting note associated with this emergency was that Councilperson Glass had met earlier that same day with our department for an n operational overview. During this meeting we discussed the difficulties that we face with fires in the Old Town area and the larger buildings within our communities. Unfortunately, not more than eight hours later we validated our comments.

The new year presents opportunities to continue the development of our employees and the improvement of our fire protection system. For us to move ahead however, we will need the understanding, commitment, and support of our community. Enclosed within this report are Chief Bennett and Chief Yarnall's respective program reports. Upon review, you will see that the Prevention and Suppression Divisions also had productive fourth quarters, but at the same time still face many challenges. While the road of progress remains a tough one, we are proud of the effort and dedication of our employees and the City as a whole.

Respectfully submitted,

Eric M. Smith
Fire Chief

EUREKA FIRE DEPARTMENT
FIRE PREVENTION BUREAU
AND
REGIONAL HAZARDOUS MATERIAL RESPONSE TEAM
2006 Fourth Quarter Report

TO: ERIC SMITH, FIRE CHIEF
FROM: RICK BENNETT, ASSISTANT CHIEF/FIRE MARSHAL
DATE: JANUARY 8, 2007
PERIOD: OCTOBER, NOVEMBER, DECEMBER 2006

NARRATIVE:

On October 13, we executed one of the City's Budget Service Alternatives by hosting an open house. It is traditional for us to hold an open house during National Fire Prevention Week. For the last four years we have not hosted an open house due to budget reductions. This fiscal year, the City Council authorized a service alternative to fund an open house as one component of our public education program. Even though the weather was not ideal, we had a very successful open house supported by several vendors, other City departments, and allied agencies. We estimate that over 800 people attended the open house and received fire and life safety information.

The City Council authorized phase II funding of the EFD classroom currently under construction through a contract with Humboldt County Office of Educations' Regional Occupational Program Building Trades class. This program allows Eureka High School students to receive on-the-job-training by building a public work project. During this quarter the classroom progressed from conception to becoming a weather-tight structure. This is a great opportunity in that this classroom provides for education from its inception. Young people are learning a trade and city personnel will be using this facility for years to come. The only weak points being that fire department personnel are not construction project managers and the staff time for this project was not anticipated. It has only been by the support and direction of other City staff that we have, and will be, successful.

We were allowed to use surplus funds from a federal grant on fire prevention activities. We used the funds to offset some of our open house costs. We were then able to use the surplus open house funds to upgrade our cameras used in fire investigations, to keep pace with technological changes.

Eureka Fire Fighters Local 652 requested to open their contract regarding scheduling. Negotiations began in September and were completed in October with the City Council approving a change of shift schedule, effective January 15, 2007. We are working internally to ensure a smooth transition.

On December 1, I met with a cadre of fire dancers on the Gazebo during Arts Alive. I informed them they could not perform without a permit. A permit would require them to meet certain standards, such as safety equipment, a safety plan, and insurance listing the City of Eureka as additional insured. They stated they were surprised by this, they had been doing this activity for years, and they had the blessing of Arts Alive. Although unhappy about being stopped, they did

not perform that night. The next week, I checked with Eureka Main Street/Arts Alive and they have never authorized that activity. I look forward to working with the arts community in an effort to develop a permit that will accommodate fire dancers.

We have received a complaint about a storage occupancy being used as assembly occupancy at 47 W. Third Street. On December 20, with an inspector from the Building Department, we visited the site and met with the occupants. They were operating a dance studio known as "Synopsis" and occasionally they held public performances. Based on the number of people they told us attended, the building is being used as an assembly occupancy. Assemblies are regulated by State codes due to the high life hazard they represent. We found the building to lack most of the fire and life safety features required to qualify as an assembly. We informed the occupants they could not open to the public and they needed to seek a change of use through the Building Department, as is standard procedure.

A significant Fire Prevention Bureau task this quarter was the investigation of the cause of the fire at 226 G Street. The fire occurred on December 8. The scene was secured until an investigative team could be assembled on December 11. The investigative team spent five days on-site and many hours of follow up work to develop a comprehensive investigation file. We have found no evidence that this fire was incendiary in nature. At this writing, we are awaiting reports from insurance investigators regarding appliances removed from the scene for further examination.

In November, we presented company school to all suppression personnel regarding seasonal hazards. As members of the Humboldt County Childhood Injury Prevention Coalition, we coordinated an annual "Give the Gift of Safety" news conference at Eureka Fire Department. We inspected and permitted bon fires for both senior high schools in Eureka for their respective homecomings. We presented a fire and life safety program at the Humboldt County Pioneers monthly meeting. We provided fire extinguisher training to the Multiple Assistance Center and the Red Lion Inn. We also assisted the Red Lion Inn with fire drills.

FPB ISSUES:

- The California code adoption process has been off cycle for a couple of years, therefore the State has decided to move forward with adoption of the International Codes as developed by the International Code Council. This will be a change from the "Uniform" codes we have used in the past. California is currently reviewing the ICC codes to see what needs to be amended to meet California standards. We expect to transition to the new codes in 2007, which will cause us to incur costs related to training and books. We will be coordinating this transition with the Building Department.
- We are working with other City departments on
 - Waterfront Development Projects
 - Lundbar Hill Subdivision
 - 1212 S Street
 - 1917 Fifteenth Street
 - 1522 Second Street
 - 2122 Buhne
 - 3240 K Street

- 1801 Fairfield
- 3144 Broadway
- 47 W. Third Street
- Code compliance with various occupancies

FIRE PREVENTION BUREAU DATA:

FPB CAPTAIN:

	Reporting Quarter		Year to Date	
	Number	Hours	Number	Hours
Code Enforcement	6	8	21	16
License	0	0	27	21
Complaints	2	2	9	7
Construction	12	7	49	46
Occupancy	4	2	12	9
Special	1	1	42	17
City Facilities	6	4	41	44
TOTALS	31	24	201	160

FPB FIRE INSPECTOR:

	Reporting Quarter	Year to Date
R-1 Inspections	81	392
R-2, R-3, R-6, E-3	27	59
Commercial Inspections	0	0
Weed/Trash Abatement	45	119
Complaints	8	12
Alarm/Sprinkler Systems	1	5
Classes/Meetings Attended	2	5
TOTALS	164	592

FPB REVENUE:

	Reporting Quarter	Year to Date
R-1 Inspection Fees	13276.74	25719.88
Plans	3682.62	11875.72
Permits	0	965.59
Total	16956.36	37595.60

SUPPRESSION DIVISION PRE PLAN INSPECTIONS:

	Reporting Quarter	Year To Date:
Blocks	68	329
Total Businesses	315	1239
Commercial Inspections	250	975
Commercial Re-Inspections	90	279
R-1 Occupancies	21	24

HAZARDOUS MATERIAL RESPONSE TEAM:

The Hazardous Material Response Authority quarterly meeting was held October 10, although a quorum was not attained. We provided reports to attending board members. Next meeting is scheduled for January 8, 2007.

There were no team responses in this quarter.

Monthly training meetings were conducted and the training included; Selection and use of Personal Protection Equipment, classification and identification of known and unknown chemical materials, and, incident termination procedures.

We provided basic first responder information to the Arcata Fire District's Probationary Firefighter Academy.

We are concerned about our ability to effectively handle large quantities of victims due to exposure to hazardous materials. We are in the process of increasing our stock of decontamination kits. Due to cost, we expect to continue this material build-up over a few years.

Due to anticipated personnel changes, we have begun a transition plan for a new team leader for the HMRT. I anticipate the first quarter of 2007 to see Captain Robertson replaced as Chair of the HMRT by Captain Laidlaw.

**EUREKA FIRE DEPARTMENT
FIRE SUPPRESSION DIVISION
2006 Fourth Quarter Report**

TO: ERIC SMITH, FIRE CHIEF
FROM: JIM YARNALL, ASSISTANT CHIEF/OPERATIONS
DATE: JANUARY 15, 2007
PERIOD: OCTOBER 1ST THROUGH DECEMBER 31ST 2006

PERSONNEL:

The 2006-07 Suppression budget allocated 37 positions pending the passage of the Utility Tax. Our current Suppression staffing is composed of 34 line positions (although one is on a workers compensation injury and will not be returning to active duty), one 40 hour / week training officer and myself. We have just been given approval to hire 2 new firefighters which will bring Suppression to its allocation of 37 positions. This will staff two platoons at 12 personnel and 1 platoon at 11 personnel. While this configuration is not ideal it is still a very positive step in restoring our staffing level which was reduced several years ago. The staffing level change from 11 to 12 is significant in that the increased staffing results in two personnel above our required daily minimum staffing of 10 personnel. The added firefighter provides an additional cushion before overtime must be hired to meet minimum staffing levels. In addition to decreased overtime demand the level provides command training opportunities for the Captain II's and places additional firefighters on the scene immediately when they are needed most.

The Department did not have a current eligibility list for hiring firefighters so the Department worked cooperatively with Humboldt Fire District #1 (HFD#1) to establish separate lists. A joint application period and written exam were given. Each agency then conducted their individual agility and oral exams. EFD and Personnel administered the final components and an eligibility list has been established. A current list is critical because it takes approximately 4 months from the time the candidate is selected until the hiring process is completed and the candidates are trained and ready to go on shift. We are anticipating vacancies in both the engineer and captain ranks during the year. We will be holding an engineer's exam on June 5th and 6th. Retention in the ranks of firefighter and captain continue to be problematic. The fire service employees are becoming much more mobile throughout their careers.

Eureka Firefighters Local 652 (EFL 652) met and conferred during the last quarter and agreed on a new work schedule. The new schedule requires firefighters to work the same number of shifts but the configuration is different. The new 48/96 schedule was implemented on January 15, 2007. Management and EFL will be meeting regularly and monitoring the schedule during the 2 year trial period.

TRAINING:

We continue to make progress on the Hilfiker Training Facility training tower. Whitchurch Engineering completed preliminary plans and specifications for a 5 container high tower with exterior stairs. I submitted them to the City Building Department for preliminary comment and we were pleasantly surprised with the news that the preliminary plans were approved by all involved departments with minor conditions. Whitchurch Engineering is now completing the final revisions to the plans and specifications. We are hopeful to have a project suitable for the bid process very soon. Our goal would be to have the project substantially complete prior to the Rescue Systems 1 course which will be taught on April 30th – May 4th. The Rescue Systems 1 class will provide valuable rescue training to the remaining EFD personnel who were not able to attend last spring due to class size and funding limitations. HFD #1 personnel will also be participating in the training.

Fire Command 1C was taught in the EFD classroom during early December. This is a new wildland urban interface course that had not been taught previously in Humboldt County and was well attended voluntarily by EFD personnel. Training Captain Il Jelinek has scheduled Instructor 1A & 1B and Management 2A for 2007. This is a positive step to have these State Fire Marshal courses being taught locally where EFD personnel can voluntarily attend much less expensive than out of the area courses. Jelinek has been creative in arranging drills inside of the currently vacant Eureka Inn property. This is a large multistory structure that when occupied poses life hazard and fire issues. The opportunity for EFD and HFD #1 to train in this structure is very valuable. We thank the owners for their contribution.

We continue to work with the Personnel Department and the City Attorney to craft an agreement with outside agencies that allows EFD employees to participate in fire training outside of City of Eureka employment for the community benefit. The agreement when reached will adequately protect the City while allowing training to occur and benefit Humboldt County firefighters.

FACILITIES:

Work continues on the training classroom at Harris and L Streets. The HROP class has almost enclosed the structure to the weather and will be moving inside very shortly. This is a win – win situation where the City receives the benefit of a structure being constructed at a reduced cost and the students have an opportunity to learn new vocational skills.

Stations 3 & 4, built in 1958, continue to have sewage related problems. Currently the urinals and one bathroom sink in each station have been removed from service due to collapsed drain lines beneath the concrete floor and foundation. City maintenance staff is aware of the issue but have been and are currently committed to the City Hall

remodel. These sewer repairs must be given top priority just as soon as the remodel is complete. We can proactively address this issue prior to complete failure or if we continue to ignore it we will be forced to deal with the problem sometime in the near future and it will require hardship, added expenses and possible relocation of fire resources to HQ during the repairs. Relocation of resources will lengthen response times and the citizens should not bear this burden.

Station 4's apparatus doors must be addressed in the near future. The station was built in an age when fire apparatus were smaller and lower. With the delivery of our new engine in March of 2007 we will have the situation where two of the three front line engines will not fit in Station 4. Station 3's doors were enlarged to accommodate Truck 2 in 1976. This project needs to be solved proactively.

APPARATUS/EQUIPMENT:

Progress continues in the purchase and delivery of the new EFD engine. It is currently under production and is scheduled for delivery in March of 2007. I would like to recognize the efforts of the apparatus committee and particularly that of Captain II Rusty Goodlive. During the design and specification process there have been significant design software issues causing considerable extra effort on EFD's part to achieve an accurate set of plans and specifications. Goodlive has guided EFD through this very frustrating process to insure the apparatus is constructed as designed. I greatly appreciate his efforts. Engine 5, a 1986 FMC engine, will likely be sold as surplus.

EFD received a brand new Office of Emergency Services (OES) engine January 4th. OES Engine 213 was returned to Sacramento and exchanged for OES Engine 323. OES 323 is a new engine that has many additional functional capabilities and safety features including enclosed personnel seating. This new engine delivery is especially beneficial to the City because OES wishes EFD to operate this engine as a front line engine for the first 10,000 miles to identify warranty issues. Ten thousand miles equates to approximately 12 months of operation. The operation of the OES engine and the delivery of EFD's new Pierce engine will defer the use of both the current Engine 3 & 4 allowing both of them to bridge the gap of approximately 4 years when EFD will need to purchase another new engine. The City will then be in the desirable position of staggering the purchase of fire engines to one every 4 years rather than being forced into group purchases causing budgeting issues. Citizens will see a lime green engine responding as soon as testing and training are completed. I anticipate the engine being placed into service approximately March 1st.

Captain II's Emmons and Marriott have made strides in utilizing the equipment inventory component in the Firehouse software program. When complete the program will provide an inventory of Department equipment and allow for more accurate projections of replacement costs for budgeting purposes.

OTHER:

Citygate Associates, the City's Standard of Response Cover consultant, made significant progress during the last quarter. With the data provided by EFD and collection of other data Citygate provided a draft report in early December. Staff received the report and returned it with comments. The final report will be released during the first quarter of 2007. This will be the first time that the City has systematically evaluated the community and its fire protection requirements. It will serve as an excellent planning tool.

SIGNIFICANT INCIDENTS:

During the late evening of December 8, 2006 the City experienced a fire at 3rd and G Streets which required the extensive use of mutual aid resources from the surrounding communities and destroyed the historical building. Interestingly a fire occurred in November or 1976 and destroyed a major portion of the building. The building was rebuilt and was occupied by three tenants. The fire was a challenge to suppress and unfortunately our efforts failed to adequately deliver sufficient water to the seat of the fire early through interior firefighting efforts or later with exterior streams. The structure had certain features that impeded our best efforts. Our desire was to contain the fire within the tenant space of origin however we failed and the fire involved and destroyed the other two tenant spaces. With our efforts thwarted the decision to destroy the fire building with heavy equipment was painful but necessary to save the adjacent exposures. While we are not proud of having to use heavy equipment to control the fire it was the correct decision and it allowed containment leading to extinguishment. On the positive side there were no firefighter injuries and the adjacent structures although damaged were saved. This fire once again demonstrates the limited ability of firefighters to control established fires in the City's Old Town and illustrates the need for sprinkler systems in these historical structures. If the preservation of the Old Town structures is a priority and we wish these structures to be standing for the next 100 years we must pursue an aggressive sprinkler retrofit program.

Humboldt County Fire Chiefs Association Incident Report Form for 2006

Eureka Fire Department	First Quarter		Second Quarter		Third Quarter		Fourth Quarter		Total For Year	
Type	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss	#	\$ Loss
# Fires									166	\$4,405,321
Structures(Resid, Comm, Mobile, Chimney)	17	\$695,200	17	\$409,400	16	\$910,920	17	\$2,312,350	67	\$4,327,870
Vehicle Fires(Auto, Truck, R.V., Trailer)	9	\$19,900	5	\$14,250	5	\$8,550	5	\$28,100	24	\$70,800
Grass/Brush/Trees(Crops, Orchards)	2	\$200	3	\$0	22	\$0	4	\$0	31	\$200
Refuse/Not Classified(Undetermined, Other)	8	\$4,100	8	\$1,900	14	\$351	14	\$100	44	\$6,451
# Explosions/ Overpressure									14	\$500
Rupture (Steam, Gas, Air, Etc.)	1	\$0	3	\$500	7	\$0	1	\$0	12	\$500
Explosion (Vessel, Munitions, Heat/Burn)	0	\$0	0	\$0	0	\$0	0	\$0	0	\$0
Not Classified (Unable to classified)	1	\$0	1	\$0	0	\$0	0	\$0	2	\$0
# Rescue/Emergency Medical									1956	\$0
Medical (Assist, Call, Treatment)	490	\$0	515	\$0	455	\$0	482	\$0	1942	\$0
Rescue/Extrication	3	\$0	4	\$0	5	\$0	2	\$0	14	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Hazardous Condition/Standby									133	1200
Hazardous Condition(Flammable/Toxic)	14	\$0	8	\$0	6	\$0	8	\$0	36	
Faulty Equipment (Electrical, Gas, Oil)	31	\$1,100	16	\$0	9	\$100	21	\$0	77	\$1,200
Vehicle Accident (Spill, Leak)	0	\$0	1	\$0	1	\$0	2	\$0	4	
Explosives (Found Explosives, Bomb)	0	\$0	0	\$0	0	\$0	0	\$0	0	
Illegal Burning(Hazardous, Noxious, Illegal)	3	\$0	0	\$0	0	\$0	1	\$0	4	
Unable to Classify/Not Classified	5	\$0	3	\$0	0	\$0	4	\$0	12	
# Service Calls									269	0
Person/Public (Person in Distress)	60	\$0	45	\$0	65	\$0	33	\$0	203	\$0
Person/Public(Water, Smoke, Animal, Other)	8	\$0	4	\$0	8	\$0	14	\$0	34	\$0
Unauthorized/Improper Burning(complaint)	3	\$0	2	\$0	4	\$0	5	\$0	14	
Cover/Move-up(Relocation of Company)	0	\$0	2	\$0	2	\$0	1	\$0	5	
Unable to Classify/Not Classified	2	\$0	1	\$0	7	\$0	3	\$0	13	
# Good Intent Call									433	0
Incident Cleared Prior to Arrival	80	\$0	55	\$0	71	\$0	63	\$0	269	
Wrong Location	3	\$0	2	\$0	2	\$0	3	\$0	10	
Control Burn	3	\$0	1	\$0	1	\$0	2	\$0	7	
Vicinity Alarm	0	\$0	0	\$0	0	\$0	0	\$0	0	
Steam, ETC., Mistaken for Smoke	7	\$0	2	\$0	5	\$0	7	\$0	21	
Hazmat Investigation, Not Founded	0	\$0	3	\$0	3	\$0	2	\$0	8	
Unable to Classify/Not Classified	28	\$0	21	\$0	28	\$0	41	\$0	118	
# False Alarm									164	0
Mischievous False Alarm, Bomb Scare	0	\$0	1	\$0	3	\$0	2	\$0	6	
System Malfunction (PFAS)	3	\$0	2	\$0	2	\$0	2	\$0	9	
Unintentional	2	\$0	2	\$0	1	\$0	2	\$0	7	
Unable to Classify/Not Classified	38	\$0	35	\$0	33	\$0	36	\$0	142	
# Natural Disaster									2	0
Earthquake, Flood, Windstorm	0	\$0	0	\$0	0	\$0	2	\$0	2	
Lightning Strike	0	\$0	0	\$0	0	\$0	0	\$0	0	
Unable to Classify/Not Classified	0	\$0	0	\$0	0	\$0	0	\$0	0	
# Other									2	0
Citizen Compliant	1	\$0	0	\$0	0	\$0	0	\$0	1	
Not Classified (Unable to classified)	0	\$0	0	\$0	0	\$0	1	\$0	1	
Mutual Aid (Given)	0		0						0	
Mutual Aid (Received)	0		0						0	
Totals	822	\$720,500	762	\$426,050	775	\$919,921	780	\$2,340,550	3139	\$4,407,021
# Miscellaneous										
Training Hours		2256		3248		1699		2304		9507
Civilian Injuries or Deaths		0		3		0		0		3
Firefighter Injuries or Deaths		5		9		2		6		22

October 1, 2006—
December 31, 2006



Personnel Department

WHAT'S HAPPENING IN PERSONNEL?

Personnel has shuffled things around this quarter. With the departure of Danette Demello to the City of Arcata, Becke Perry was promoted from our Wastewater Department to Personnel Analyst I, and Jill Schoonmaker has been hired as Administrative Services Assistant to fill the vacancy left when Pearl Mendoza transferred to Public Works.

New Hires this Quarter throughout the City:

A **BIG** welcome to:

City Attorney Sheryl Schaffner.

City Council member Larry Glass.

Finance Department employees Kimberly Oswald and Greg Osburn. (Former Finance Director Carolynn Thomas also returned on a temporary basis to help with year end reporting.)

Police Department employees Stanley Harkness, John Gordon, Mary Jewell, Ronald Prose, Christopher Silvey, Thomas Newman, and Christina Laramore. (David Parris also returned on a temporary basis.)

The 26 new hires in our Public Works **Recreation** Division: Darren Feeney, Bernadette Saffell, Michael Salmon, Martha Tollner, Amy Zweers, Leslie Hart, Tim Davidson, Dwayne Sutke, Christina Massey, Matt Gish, Sammy Gentle, Jim Rizza, Joshua White, Elizabeth Onstad, David Norton, John Vu, Bryan Stein, Lyndon Powell, Angela Mc Manus, Khloe Tindal, Garrett Langdon, Jason Meng, Laura Ebersberger, Ashley Mackin, and Gaalen Morrell.

Sequoia Park Zoo employee Achille Clendenning.

Public Works employees Andrea Mauro in Wastewater, Mark Brady and Jeffrey Friedman at the Marina and Laura Floyd at the Municipal Auditorium.

All in all, 46 new employees were hired by the City, and 38 employees separated (includes regular, temporary and seasonal employees).

Training

November 6, 2006 – Back and Ergonomic Training sponsored by REMIF*

November 7 & 8, 2006 – CAL/OSHA Safety Training sponsored by REMIF*

December 11, 2006 - Sexual Harassment Training for promoted or newly hired management employees sponsored by REMIF*

(*REMIF is the Redwood Empire Municipal Insurance Fund, the risk management insurance pool including Eureka and 14 other northern California cities)

Personnel Action Forms Processed:

A total of **218** PA forms were processed during this quarter.

Personnel ***issued*** Personnel Action Forms to the following Departments:

City Clerk's Office: 1
Community Development: 1
Engineering: 7
Finance: 7
Fire: 14
Personnel: 1
Police: 30
Public Works: 43
Redevelopment: 1

Personnel ***received*** 45 Full Time Regular and 68 Part Time Temporary Personnel Action Forms from all City departments.

RECRUITMENT AND TESTING

The following is a list of the position recruitments completed in October, November, and December, 2006:

COMMUNICATIONS DISPATCHER - Applications are accepted on an ongoing basis. Testing was held on October 23, 2006.

EQUIPMENT MECHANIC I/II - (Closed promotional) Applications were accepted September 22 – October 5, 2006. An appointment has been made.

FIREFIGHTER – Applications were accepted October 23 – November 27, 2006. Testing occurred on December 9 & 10, 2006.

PERSONNEL ANALYST I/II – Applications were accepted September 4 - September 15, 2006. An appointment has been made.

POLICE OFFICER - Applications were accepted December 15, 2006 – January 5, 2007.

POLICE SERVICES OFFICER - Applications were accepted December 15, 2006 – January 2, 2007.

RECREATION AIDE (RPT) - Applications were accepted November 6-20, 2006. An oral examination was held on December 12, 2006. An appointment has been made.

NEW EMPLOYEE ORIENTATION

Eleven (11) new full-time employees participated in the new employee orientation, which involves preparation of files and paperwork related to salaries, benefits and legal documents.

NEW WORKERS' COMPENSATION CLAIMS

Nine (9) new workers' compensation claims were opened during this period.

SPECIAL EVENT LIABILITY INSURANCE

Insurance documents and certificates were daily examined and or issued through a commercial special events insurance company to insure appropriate insurance coverage that meets the established standards of acceptability with regard to conducting business with the City of Eureka or for using City facilities.

LABOR RELATIONS/EMPLOYEE RELATIONS

Various issues were discussed and resolved with the three employee associations: (Eureka City Employees Association (ECEA), Eureka Fire Local #652 (EFL), and Eureka Police Officers Association (EPOA)).

DISCIPLINARY ACTIONS

Six (6) Letters of Warning and three (3) Reductions in Compensation equivalent to disciplinary suspensions without pay were issued.





EUREKA POLICE DEPARTMENT MEMORANDUM

To: David W. Tyson, City Manager
From: Murl Harpham, Chief of Police
Date: January 19, 2007
Subject: Quarterly Report – Oct, Nov, Dec 2006

We hope both Council Members and the Community who read the quarterly reports find this a comprehensive and meaningful summary of the services and activities being performed by your Police Department. As always, we invite feedback from you and look forward to any comments regarding the information we present.

The Eureka Police Department was very busy during the fourth quarter. In October an officer had to shoot a 16-year old armed subject who was under the influence of meth, and who had threatened the officer, and earlier, two probation officers with a knife.

A series of armed robberies began in late October and continued into December. A multi-agency task force was put together to track down the suspects who had used firearms during the seven robberies. They fired at a citizen during one robbery and fired at a deputy sheriff after a pursuit.

On January 3rd, one of the suspects was captured after a three hour stand-off with the task force. The following day a second suspect was shot by the officers after firing at the officers with a shotgun. The next day, the third suspect was captured by the CHP after a high speed pursuit. All three suspects were heavy meth users.

On the 7th day of December, a wanted child molester was shot and killed by the Department's SWAT team after a 33 hour standoff at a local motel. He had a fatal dose of meth in his system at the time of death, according to the autopsy report.

TRANSITION

On December 1st, Chief Dave Douglas retired after 32 plus years with the Eureka Police Department. Captain Murl Harpham took over as interim chief until a new chief could be found.

During the fourth quarter there were several appointments, special assignments and promotions made. Refer to list under personnel.

There are presently six vacant police officer positions (not counting the chief's position) and five positions remain frozen. Proper supervision is becoming critical as two of the vacant positions are Sergeants and the Captains position is currently reassigned.

CRIME TRENDS

All major crimes except burglaries show a decrease during the quarter, but we still remain above the national average per 100,000 in all part one crimes except homicide. Officer self-initiated activity continues to decline while calls for service and arrests remain status quo.

This is a normal progression. With the high number of vacant positions there are fewer officers to initiate activity. Calls for service remains high so the officers are needed to respond to those type calls and unable to self-initiate. Refer to graphs.

POTPOURRI

We have developed an excellent relationship with the Mental Health Department. We've had several productive meetings and have a procedure in place for mutual assistance. In fact, they spent long hours with our hostage negotiators during the stand off at the Budget Motel on December 7th. They offered valuable insight during the event.

On December 22nd the sworn officers honored the non-sworn people with a luncheon in the department's classroom. The food was outstanding, which created the suspicion that the spouses of the officers actually did the cooking.

October 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$3,191	\$-0-
Jewelry and precious metals	3,171	574
Clothing and furs	3,636	294
Locally stolen motor vehicles	141,500	142,500
Office equipment	9,710	1,100
Televisions, radios, stereos, etc.	8,774	111
Firearms	2,100	50
Household goods	199	18
Consumable goods	1,296	67
Livestock	0	0
Miscellaneous	13,734	1,531
Total	<u>\$187,311</u>	<u>\$146,245</u>

November 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$11,772	-0-
Jewelry and precious metals	35,419	608
Clothing and furs	4,527	254
Locally stolen motor vehicles	92,700	62,700
Office equipment	4,663	-0-
Televisions, radios, stereos, etc.	18,503	328
Firearms	6,589	-0-
Household goods	466	147
Consumable goods	661	25
Livestock	0	0
Miscellaneous	21,799	1,418
Total	<u>\$197,099</u>	<u>\$65,480</u>

December 2006		
Type of Property	<u>Stolen</u>	<u>Recovered</u>
Currency, notes, etc.	\$3,631	\$8
Jewelry and precious metals	12,580	668
Clothing and furs	4,406	372
Locally stolen motor vehicles	72,500	20,150
Office equipment	6,865	-0-
Televisions, radios, stereos, etc.	12,337	2,150
Firearms	7,400	-0-
Household goods	486	-0-
Consumable goods	8,816	30
Livestock	0	0
Miscellaneous	38,445	22
Total	<u>167,466</u>	<u>23,400</u>

4th Quarter Grand Totals

	<u>Stolen</u>	<u>Recovered</u>
Grand Total	\$551,876	\$235,125

COMMUNITY RESPONSE SECTION:

During this quarter, there have been staffing changes that prevented the Community Response section from generating a report. Captain Murl Harpham, Commander of the section has been appointed Interim Chief of Police. Chief Harpham turned the duties of the Community Response Section over to Sgt. Mike Hislop. Sgt. Hislop has recently resigned from the Eureka Police Department and was unable to prepare the information that we like to include in the quarterly report. Hopefully, this very interesting information will return in the upcoming reports.

COMMUNICATIONS CENTER:

The Remodel

This quarter we remodeled the Communications Center. With funding from the State of California 911 Fund, the department purchased a new Plant VESTA Pallas Telephone System from Verizon. This system is the most widely used system by 911 Centers in the Nation. Along with the telephone system, we were able to use our residual funds from the 911 fund to purchase a Pysis Logging Recorder, a Spectracom Netclock, Watson Furniture and two additional licenses of Motorola Centracom Elite Radio software.

With help from Stan Terris and his crew, we were able to move the dispatchers into a temporary office upstairs next to the existing center on November 13th. The dispatchers remained in the temporary center until December 7th when we moved back to our newly remodeled Communications Center.

During the remodel, Communications Supervisor Tawnie Hansen along with helper Kristin Powell painted the Communications Center and managers office. They received unsolicited but much appreciated help from Fire Chief Eric Smith, Assistant Chief Jim Yarnell and Fire Captain Ed Laidlaw.

Once the room was painted, new carpet was installed and the Watson Furniture arrived and was installed by their installers.

Verizon installed the telephone equipment, Six Rivers Communications installed the radio equipment and Stan's crew and Communications Manager DeeDee Wilson installed the dispatching computers.

Verizon provided training on the new telephone equipment on December 4th and 5th for the dispatchers and dispatch supervisors.

On December 7th the dispatchers walked back into a brand new and expanded Communications Center. The cut over to the new phone system was very smooth.

The Communications Center expanded from four positions to six positions. The reason for this was that our telephone call statistics complied by the State 911 Department supported the having 6 positions.

We were lucky to have those positions on December 8th (the day after we moved into our new center) we needed to staff them because of the multi-day SWAT operation and the largest fire to occur in Eureka in the last 30 years. On the night we staffed 5 dispatchers and kept them all busy!



Other Dispatch News

Jenelle Miller started training July 3rd, 2006. She completed her training program and was release to her own watch December 31, 2006.

Amanda Nichols and Michelle Olson attended the Earthquake Response and Preparedness course at the National Emergency Management Institute in Emmitsburg, Maryland October 23-27, 2006. They attended the course with Sgt. Patrick O'Neill.

We hosted the Basic Tactical Dispatch Course November 6-9, 2006. The course was presented by Dispatch Training Consultants and instructed by Tammy Smith, Dispatch Supervisor and nationally recognized tactical dispatch expert from Mountain View Police Department. The course was held at the Cooper's Gulch building and attended by dispatchers from local agencies as well as dispatchers from as far away as Louisiana and Colorado. Eureka Police Dispatchers attended were Communications Supervisor Tawnie Hansen, Senior Communications Dispatchers Michelle Olson and Samantha Hart and Communications Dispatchers Miranda Chase and Jenifer Hanson. Eureka Police Department SWAT Commander Bill Nova also attended the course and on the final day of the course a scenario was held at College of the Redwoods and the Eureka Police Department SWAT Team participated in the scenario training.

Communications Manager DeeDee Wilson was invited by POST to participate in a new training video titled "Achieving Training Excellence". POST invited a group of Master Instructors to plan, provide interviews and training examples for the video. The first meeting for the project was held October 17-19, 2006 in San Diego and the second meeting was December 12-14th. The final meeting will be at the end of January 2007.

Tawnie Hansen attended the two week Civilian Supervisor Course November 27-December 8, 2006 at Golden West College in Huntington Beach, CA. Tawnie had nothing but good things to say about the course. She was very pleased with all the new material that she was able to bring back.

Nearly all the dispatchers attended CPR training at the Eureka Fire Department on October 10th. Dispatchers must re-certify in CPR every two years for their Emergency Medical Dispatcher certificate.

TRAFFIC

OVERVIEW

During this quarter injury traffic collisions have decreased +/- 9% from last year. Total collision reports have decreased 20% over the last year. Citations for hazardous moving violations have decreased 41% from 786 to 453 and arrests for DUI have decreased 60% from 201 to 80 this year.

TRAFFIC ANALYSIS SUMMARY

	This Quarter	Year-to-date
Total collisions involving fatality	1	1
Total collisions involving injury	82	292
Total DUI collisions	10	57
Total bicycle collisions	6	24
Total pedestrian collisions	19	35
Total citations	600	2979
Enforcement index (should be 25-30)	5.7	8.8
Enforcement index is hazardous citations + DUI arrest / fatal + injury collisions.		

TRAFFIC SAFETY GRANT

During this quarter we held 1 checkpoint and screened 705 vehicles. There was 1 DUI arrest, 1 drug arrest, 2 arrests for driving without a license, and three arrests for driving on a suspended license. Also, 4 vehicles were towed.

AREAS OF CONCERN

Intersections Collisions Most Requetly Occur:

Henderson and E Streets (6)
Henderson and Broadway (4)
14th and H Streets (3)
Broadway and Bayshore Mall (southbound) (3)
Buhne and J Streets (3)
Harris and S Streets (3)
6th and I Streets (3)

Primary Collision Factor:

Improper Turning – 48

Unsafe Speed – 40

Right of Way Violations – 31

Unsafe Starting or Backing - 28

TRAINING SECTION

October through December 2006 Training Summary

Class Title	Ending Date	Course Hours	Certified by	Student Count	Student Hours
Basic Hostage Negotiations	10-2 thru 10-6	40	CA POST	1	40
Latent Print Techniques	10-2 thru 10-6	40	CA POST	1	40
Background Investigations Update Course	10-4 thru 10-5	16	CA POST	1	16
CPR Update	10-10	4		9	36
Special Weapons and Tactics	10-21 thru 10-22	17.00		6	102
Community Oriented Policing Update	10-26 thru 11-26	2.00		47	94
Field Training Officer	10-30 thru 11-03	40	CA POST	2	80
Drug Influence – 11550 H & S	11-2 thru 11-3	16	CA POST	2	32
Crisis Intervention Training	11-6 thru 11-9	32	CA POST	4	128
Tactical Dispatch Course	11-6 thru 11-9	32	CA POST	6	192
Microsoft Access and Excel	11-6 thru 11-7	16		1	16
Special Weapons and Tactics	11-9	7.5		13	97.5
National Animal Control Training Academy	11-13 thru 11-17	40		1	40
Training Managers Course	11-13 thru 11-17	36	CA POST	1	36
Hostage Negotiations, Adv	11-16 thru 11-19	28	CA POST	2	56
Special Weapons and Tactics	11-20	6		7	42
Civilian Supervisor	11-27 thru 12-08	80	CA POST	1	80
Supervisory Update Seminar	11-29 thru	24	CA	7	168

	12-1		POST		
Cal-Photo Training	11-30	3		1	3
Special Weapons and Tactics	12-2	4.5		20	90
Background Investigation	12-4 thru 12-7	32	CA POST	1	32
Canine Handler Course	12-4 thru 1- 31	216		1	216
Sex Offender Registration Training	12-6	8	CA POST	2	16
Court and Temporary Holding Facility Training	12-9	8	CA POST	5	40
Dealing with Difficult People	12-18	7.5		2	15
TOTAL –25 Courses				144	1707.30

VOLUNTEER ACTIVITY AND OTHER DONATIONS:

Our Volunteers continue to serve the Department with enthusiasm and generosity. All the volunteers worked a total of 525.25 hours between October and December, logging over 1201 miles. They conducted 31 vacation checks and responded to 6 requests for extra business and residential patrols. The Volunteer Patrol Program, which depends on donations to operate, received \$400 between July and September. We have a lot of friends in the Community who very generously continue to support the services of our Volunteers and the programs they assist with.

COMMENDATIONS RECEIVED:

- To Officer Danny Kalis from Jay Lamoreaux, to thank him for his kindness and understanding, listening to what he had to say.
- To Police Services Officer Rob Patton from Eureka Volunteer Patrol Team Leader Gary Swanson to commend him for going above and beyond call of duty in aiding volunteers during a lengthy incident.
- To Communications Manager Dee Dee Wilson from Shascom General Manager Steve Peach, to thank her for her assistance in the selection of a new Dispatch Supervisor for their Communications Center.
- To Police Chief Murl Harpham from Thomas Hannah, to extend an offer of support and commend him for the courage to stand up for what he believes in.
- To Police Chief, Officers and Staff from Melanie Wolf, to thank them for protecting them, the citizens, the neighborhood and the town.
- To Public Information Officer Suzie Owsley from Gail Pascoe, Making Headway Executive Director, to thank her for her participation in their events by extending the helmet program.
- To Chief David A. Douglas, from Deputy Chief of Police Edwind Medina of the City of Richmond to commend Officers Joe Marsh and Steve Watson, Sergeant Mike Hislop, Detectives Ron Harpham and Curtis Honeycutt and Supervising Detective Dave Parris for their assistance and apprehension of a fugitive wanted for murder in Richmond.
- To Officer Greg Hill from Kent Bradshaw, Instructor with HCOE, to express appreciation for his presentation, "Careers in Public Safety" class.
- To the Officers of EPD from EMT James Mabry to offer praise for their assistance in the Emergency Room, which makes him feel safer at work.
- To Officer Adam Laird from Erin Peters, to thank him for the way he handled a situation and for educating her on not taking the law for granted.
- To Public Information Officer Suzie Owsley from Maria Hershy to thank her for all her support at

the Neighborhood Watch Forum.

- To Dispatcher Jenifer Hanson, Senior Dispatcher Samantha Hart and Public Information Officer Suzie Owsley from Fire Marshal Rick Bennett, to thank them for their contribution and participation in the annual Eureka Fire Department's open house.
- To Chief David A. Douglas, from Marianne, to thank him for his generous words and an open ear for their group. They feel fortunate to have him as a city leader and responsive public servant.
- To Communications Manager Dee Dee Wilson from Ken Bradshaw, Instructor at HCOE, to offer appreciation for her presentation to the "Careers in Public Safety" class.
- To Police Service Officers Kerensa Hislop and Jeff Linneweh, Reserve Officer Jim Manos, and Officer Danny Kalis from Amelia Shannon to thank them for their fast efficient service at the incident of her traffic collision. They all calmed her down and gave her a positive image.
- To Officers Tim Dias and Tim Jones from Dave Edmonds, appreciation for doing everything they could to get his vehicle out of the roadway.
- To the Traffic Section from Kent Bradshaw, Instructor at HCOE to express appreciation for their help with a Jaws of Life demonstration.
- To Police Services Officer Susan Strom, from Safar Ghaffari to say thank you for all that you do. You do the job well and are much appreciated.
- To Officer Steve Watson from Supervising Investigator Dave Parris to commend him on an exceptional job in investigating a suicide and the report that followed. The quality of his investigation and report was what he would expect from a veteran detective.
- To Public Information Officer Suzie Owsley from Kent Bradshaw to express appreciation for her presentation to the "Careers in Public Safety" class.

PERSONNEL APPOINTMENTS, TRANSFERS, PROMOTIONS, RESIGNATIONS, AND RETIREMENTS:

Appointments:

Ron Prose - Police Reserve Officer
Christina Laramore – Police Records Specialist I
John Gordon – Police Officer
Christopher Silvey – Police Officer
Andrew Neuman – Police Officer
Suzie Jewell – School Crossing Guard

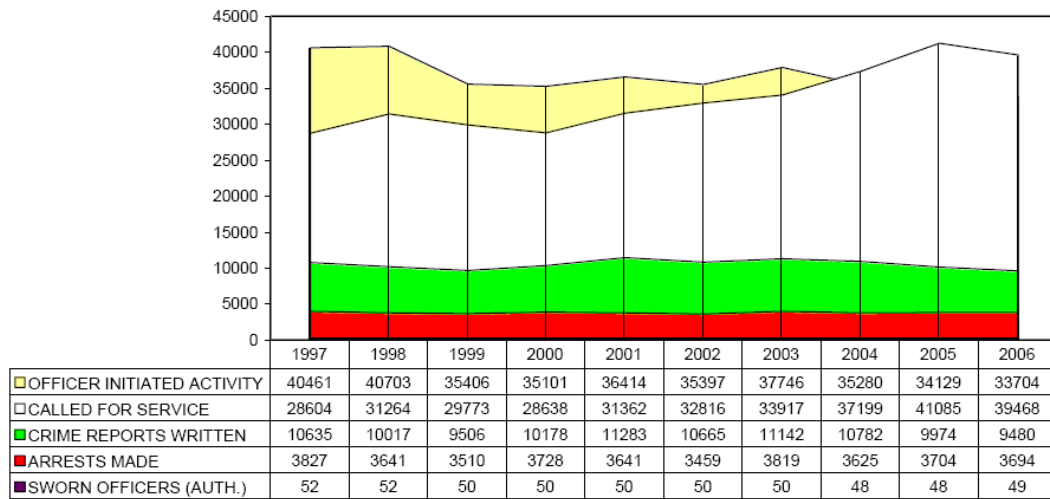
Promotions / Special Assignments:

Senior Investigator Neil Hubbard to Supervising Investigator
Officer Kevin Lawson to Senior Investigator
Captain Murl Harpham to Interim Chief of Police
Officer Todd Wilcox to Investigator
Investigator Ron Harpham to Patrol
Officer Chris Jenkins to School Resource Officer
Officer Steve Watson to Field Training Officer
Officer Ed Wilson to Field Training Officer

Departures

David Douglas – Chief of Police - retirement
David Parris – Supervising Investigator – Chief of Police, Yurok Tribe
Tim Dias – Police Officer – Rio Dell PD
Kris Mechals and K9 Max – K9 Unit – HSUPD

TEN-YEAR WORKLOAD COMPARISON YEAR TO DATE: DECEMBER

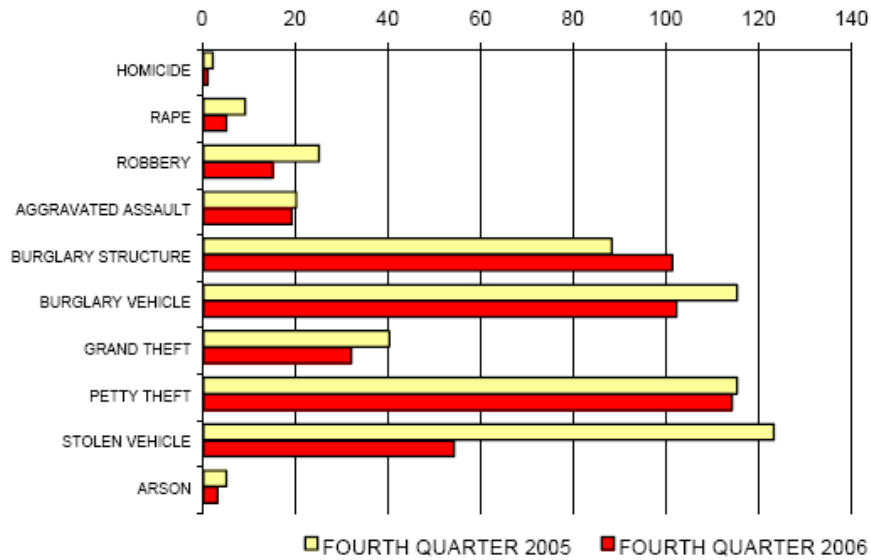


1997 - 2006

CRIME REPORTS BY UCR						
	DEC	DEC	CHG	YTD	YTD	YTD
	2005	2006	+/- %	2005	2006	+/- %
PART ONE CRIME						
HOMICIDE	0	1	100.00%	3	5	66.70%
RAPE	3	1	-66.70%	39	45	15.40%
ROBBERY	9	4	-55.60%	61	53	-13.10%
AGGRAVATED ASSAULT	4	4	0.00%	82	76	-7.30%
BURGLARY STRUCTURE	40	48	20.00%	345	389	12.80%
BURGLARY VEHICLE	46	37	-19.60%	425	296	-30.40%
GRAND THEFT	16	5	-68.80%	176	141	-19.90%
PETTY THEFT	57	34	-40.40%	683	499	-26.90%
STOLEN VEHICLE	49	21	51.00%	385	254	-34.00%
ARSON	0	0	0.00%	21	16	-23.80%
TOTAL PART ONE CRIME	224	155	-30.80%	2220	1774	-20.10%
PART TWO CRIME						
ASSAULT: OTHER	23	15	-34.80%	308	310	0.60%
FORGERY	6	5	-16.70%	72	69	-4.20%
FRAUD	8	10	25.00%	160	173	8.10%
EMBEZZLEMENT	2	3	50.00%	20	26	30.00%
RECIEVING STOLEN PROPERTY	2	3	50.00%	24	20	-16.70%
VANDALISM	56	27	-51.80%	461	471	2.20%
WEAPONS VIOLATIONS	3	4	33.30%	37	44	18.90%
PROSTITUTION	0	0	0.00%	3	3	0.00%
ASSAULT: OTHER SEXUAL	3	1	-66.70%	63	33	-47.60%
NARCOTICS / DRUGS	24	53	120.80%	303	352	16.20%

QUARTERLY CRIME REPORT
OCTOBER-NOVEMBER-DECEMBER
2006 COMPARED WITH 2005

MAJOR CRIME: FOURTH QUARTER
2006 COMPARED WITH 2005



POLICE ACTIVITY: CRIMINAL QUARTERLY REPORT

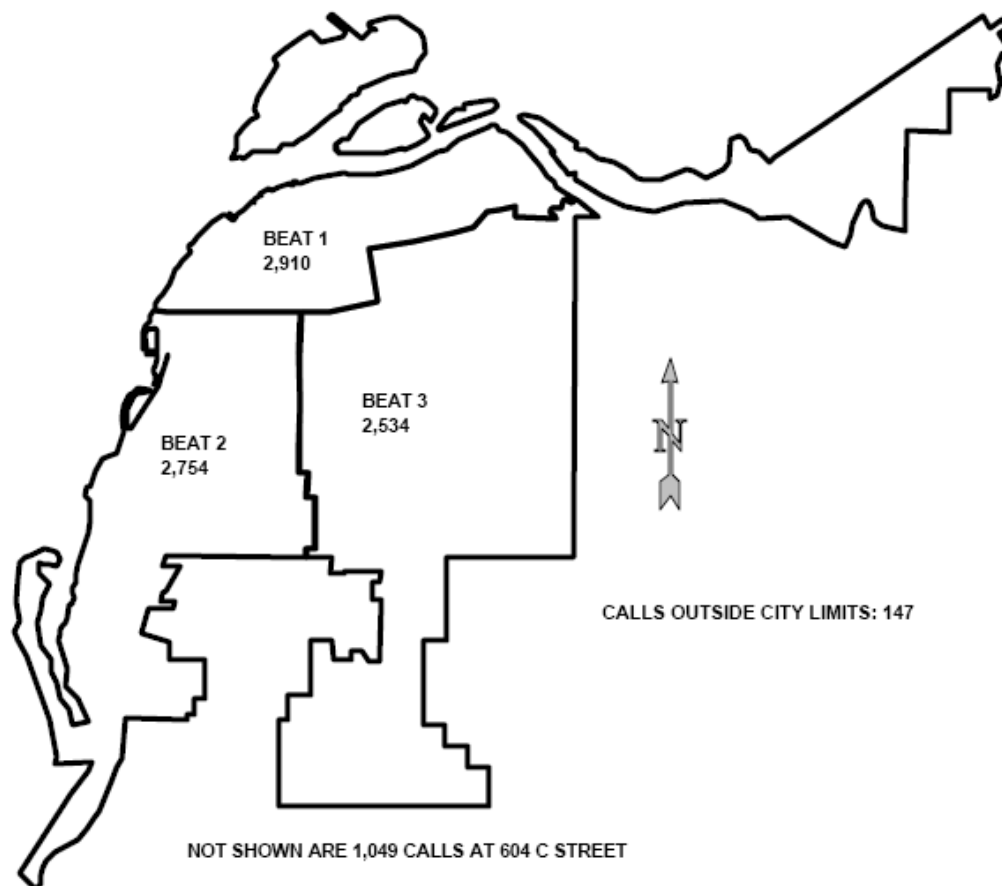
FOURTH QUARTER

	4TH QUARTER 2005	4TH QUARTER 2006	PERCENT CHANGE
CALLED FOR SERVICE	10,665	9,394	-11.9%
OFFICER INITIATED ACTIVITY	8,490	7,903	-6.9%
CRIME REPORTS WRITTEN	2,547	2,199	-13.7%
ARRESTS MADE	944	879	-6.9%

YEAR TO DATE (JAN - DEC)

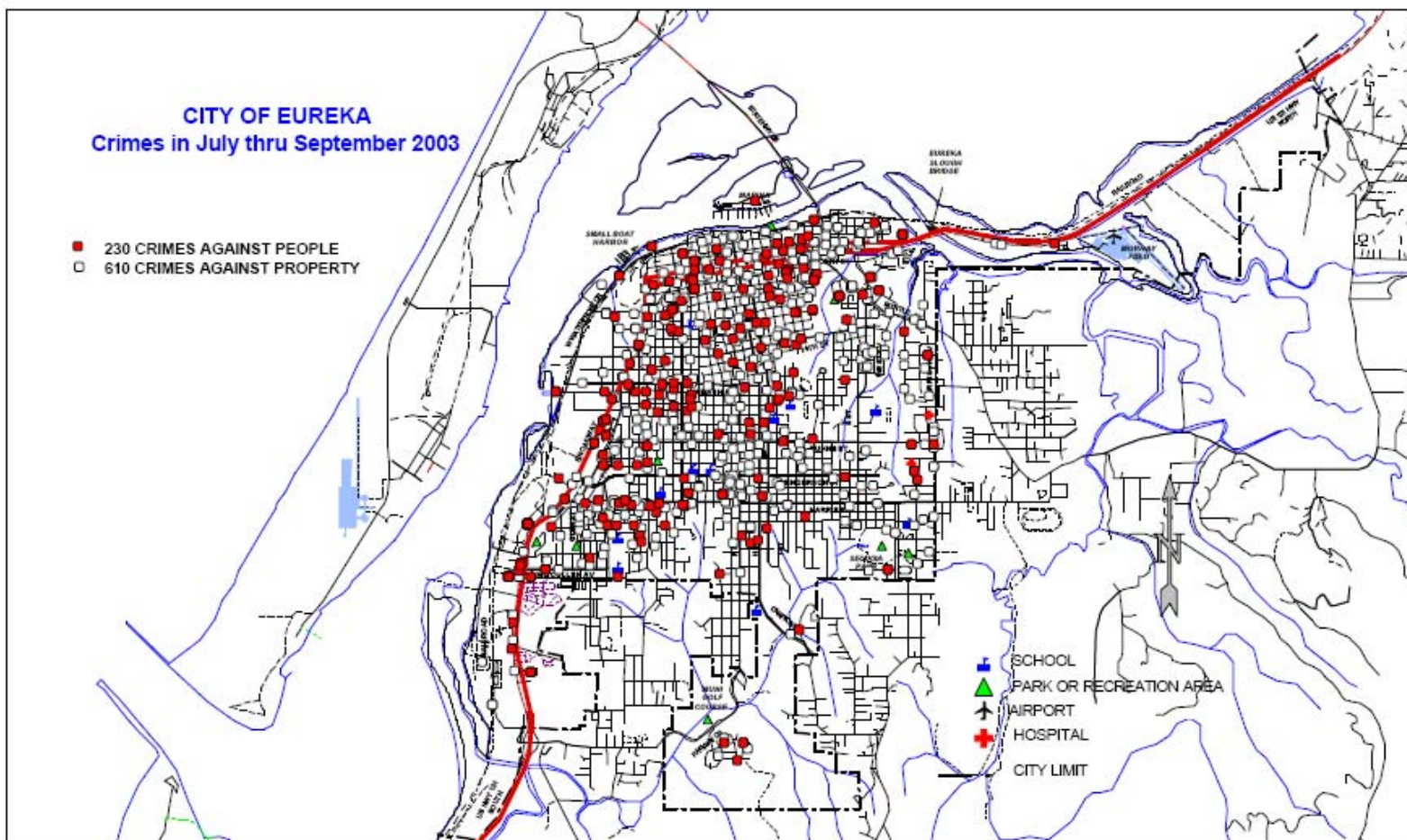
	OCT-DEC 2005	OCT-DEC 2006	PERCENT CHANGE
CALLED FOR SERVICE	41,085	39,468	-3.9%
OFFICER INITIATED ACTIVITY	34,129	33,704	-1.2%
CRIME REPORTS WRITTEN	9,974	9,480	-5.0%
ARRESTS MADE	3,696	3,689	-0.2%

EUREKA POLICE DEPARTMENT
CALLS FOR SERVICE BY BEAT
OCTOBER-DECEMBER 2006
(Direct from CAD extracts)



CITY OF EUREKA
Crimes in July thru September 2003

- 230 CRIMES AGAINST PEOPLE
- 610 CRIMES AGAINST PROPERTY

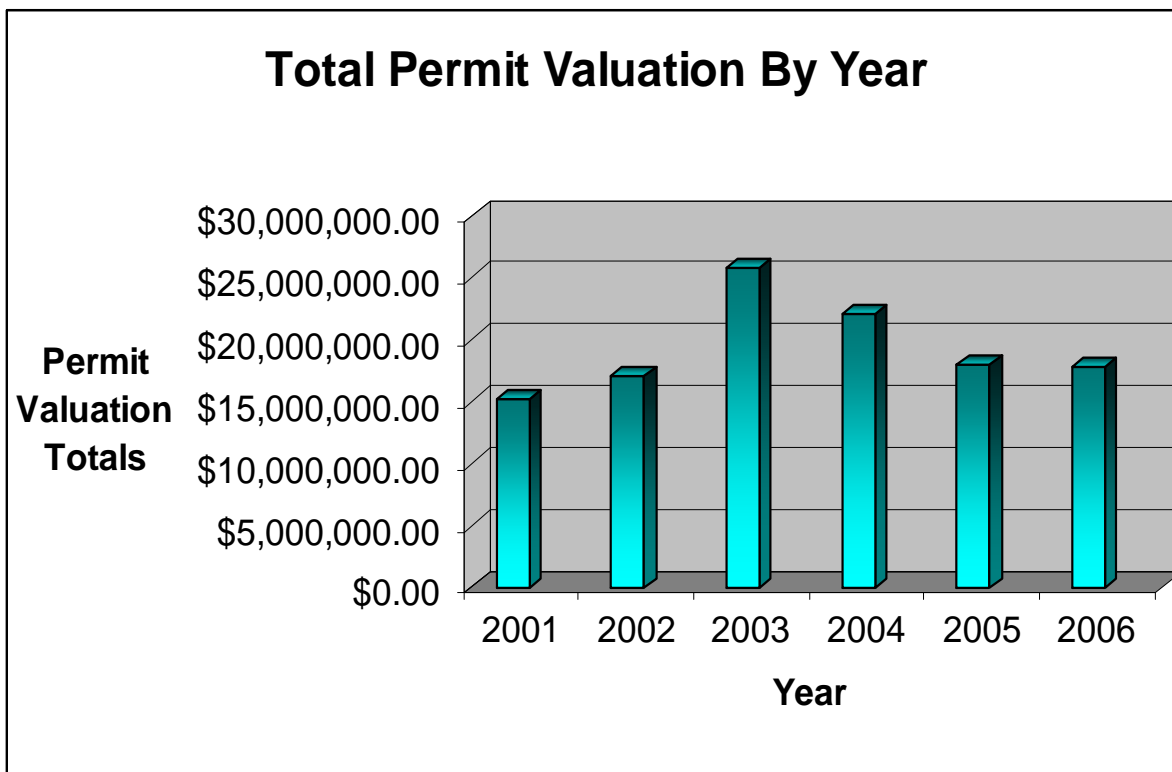


**CITY OF EUREKA
PUBLIC WORKS/BUILDING DEPARTMENT
4th Quarter/Year End Report
October – December 2006**

BUILDING DIVISION

The 2006 calendar year building valuation total of \$17,734,459.00 kept pace with the 2005 calendar year total of \$17,995,014.00. This year's building activity is about average compared with the last six years. There are a number of large projects on the horizon with the potential to move forward in the upcoming years so the future remains promising.

The 4th quarter valuation for 2006 of \$2,809,543 is down from last year's 4th quarter total of \$3,719,169. The Building Division issued 281 permits for the quarter. Staff conducted approximately 851 inspections, 68 plan reviews, and investigated 56 new code enforcement complaints. During the quarter, 42 code enforcement cases were resolved.



Permit Type Totals			
	No. of Permits	Valuation	Fees
Commercial	0	\$0.00	\$0.00
Demolition	2	\$0.00	\$94.00
Duplex	0	\$0.00	\$0.00
Electrical	31	\$2,719.00	\$2,719.00
Improv. Commercial	39	\$1,231,492.00	\$24,566.00
Improvement Residential	100	\$597,809.00	\$18,421.00
Mechanical	29	\$1,400.00	\$1,189.00
Misc.	0	\$0.00	\$0.00
Multi-Family	0	\$0.00	\$0.00
Plumbing	20	\$939.00	\$873.00
Reroof Commercial	1	\$4,290.00	\$112.00
Reroof Residential	47	\$399,986.00	\$8,088.00
SFD	4	\$545,627.00	\$8,834.00
Signs	8	\$28,000.00	\$1,583.00

Quarter Summary					
	October	November	December	Quarter Totals	Last Years Totals
Permits ISSUED	105	102	74	281	232
Permits FINALED	85	80	49	214	184
Valuation	\$935,061.00	\$1,243,901.00	\$630,581.00	\$2,809,543.00	\$1,018,081.00
Inspections Performed	360	302	189	851	1,036
Plan Reviews	25	16	27	68	42

Code Enforcement					
	October	November	December	Totals	Last Year Totals
Complaints OPENED	33	13	10	56	56
Complaints CLOSED	13	14	15	42	56
Investigation Fee's	\$1,271.00	\$557.00	\$1,580.00	\$3,408.00	\$5,942.00

Vacant and/or Boarded Buildings

Vacant and/or boarded building monitoring inspections were conducted in early January in conformance with Eureka Municipal Code § 150.095. Seventeen (17) buildings/properties were inspected. Ten (10) property owners took no positive action to improve their property and a monitoring fee of \$200 has been assessed. Six (6) owners obtained permits for repairs and those properties have been removed from the list. One (1) vacant property has been added to the list this quarter as a result of the inspections.



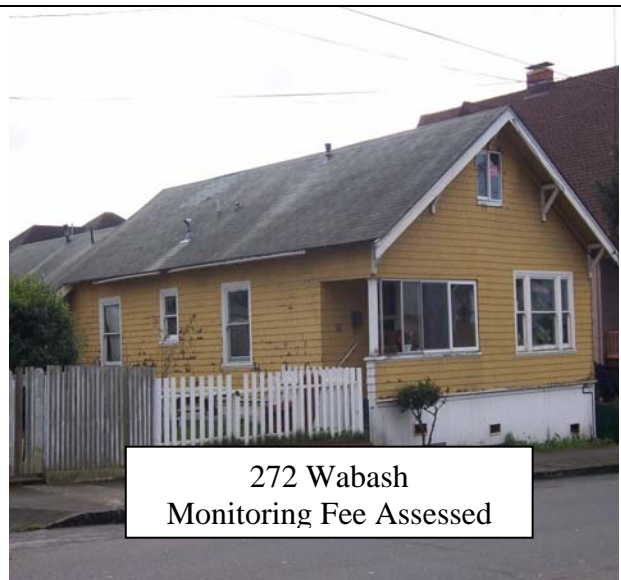
1105 McCullens Avenue
Monitoring Fee Assessed



321 W. Wabash
Notice of Inclusion



1212 S Street
Monitoring Fee Assessed



272 Wabash
Monitoring Fee Assessed



1543 Del Norte Street
Monitoring Fee Assessed



30 W. 4th Street
Monitoring Fee Assessed



213 Harris Street
Monitoring Fee Assessed



3015 I Street
Monitoring Fee Assessed



915 Del Norte Street
Monitoring Fee Assessed



2325 2nd Street
Monitoring Fee Assessed



3575 Dakota Street
Monitoring Fees Assessed

COMMERCIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
320 2 nd Street	Robert Imperiale	Tenant Improvement	\$25,000.00
518 W. Clark Street	Larry Nord	Foundation Only	\$30,000.00
Balloon Track	CUE LLC	8ft. Security/Construction Fence	\$100,000.00
143 M Street	Ingomar Club	Remodel-Carriage House	\$25,000.00
1006 W. Wabash	Price Company	Tenant Improvement-Costco	\$67,770.00
520 E Street	Ronald Pileggi	Tenant Improvement	\$31,500.00
1223 Broadway	John Schweiger	Tenant Improvements-Broadway Cinema	\$678,666.00
4050 Broadway	Big Oil & Tire Co.	Remodel Restroom	\$22,500.00
1411 Boadway	Big Oil & Tire Co.	ADA Restrooms	\$23,000.00
1450 Broadway	Mill Woolen	Fire Sprinkler	\$57,800.00

RESIDENTIAL PROJECTS OF INTEREST

Address	Owner	Type	Valuation
2932 K Street	Martin Leach	New SFD	\$160,000.00
3415 Jay Lane	Robert Hefner	Addition-Shop/Garage	\$50,000.00
2621 Bainbridge Street	Joseph Brandi	Replace Windows	\$24,951.00
3627 H Street	Michele Davis	Addition-Detached Garage	\$50,000.00
3645 E Street	Jack Thompson	Remodel	\$67,770.00
2615 U Street	Robert Bode	New SFD	\$164,603.00
233 Hillsdale Street	James Bates	Re-Roof	\$24,390.00
211 W. Harris Street	Wendy Chan	Duplex Conversion	\$50,000.00
1515 Buhne Street	Joseph Walsh	Tenant Improvement	\$35,000.00
109 Ponderosa Court	Chong Han	New SFD w/ Attached Garage	\$211,024.00

Unreinforced Masonry Buildings

Of the 55 potential unreinforced masonry buildings identified in 1990, ten remain on the City's unreinforced masonry building and are required to complete a seismic upgrade in conformance with the City's ordinance entitled "Earthquake Hazard Reduction in Existing Buildings."

The Eureka City Council approved a time extension to complete a seismic upgrade for six property owners. Each of the six owners are working with an Engineer to develop plans, specifications and contract documents for a seismic upgrade and have a project schedule developed and approved by Council.

The City of Eureka completed demolition of the building at the Foot of J Street as part of the Waterfront extension project leaving nine buildings on the City's URM list. The building at 325 2nd Street was recently sold and the new owner is preparing a plan for compliance with the City's ordinance. Two property owners who have not responded at this time are being referred to the City Attorney's office for further action.

Annual progress reports to the Building Official are due in January.

PUBLIC WORKS ADMINISTRATION

Public Works Department welcomed Pearl Mendoza as the Administrative Services Assistant. She fills the position vacated by a promotion of Susan Hutchison to Administrative Technician. During the 4th quarter, Pearl processed 400 service requests; 159 of which were street related, 70 facility maintenance issues, 86 water distribution issues and 49 related to sewer plus numerous other miscellaneous service requests. A total of 2,007 service requests were received during the year and 1,537 of these requests were completed.

Public Works Administrative Technician continues to assist in the administration of numerous sub-contracts for the City Hall Improvement Project. The Administrative Technician continues to train staff on the use of CRM Trak It software used to track and manage complaints electronically phasing out the cumbersome paper tracking system and assist other departments with improving tracking procedures electronically.

Public Works Administration and public works staff continue managing a number of critical maintenance contracts including: 1) eight subcontracts for the City Hall 1st Floor Remodel Project administered by Stan Terris, Facility Maintenance Supervisor, which are nearing completion; 2) The City Hall Access Ramp and Sidewalk Improvement Project administered by Miles Slattery, Project Manager and Bruce Young, Deputy Public Works Director; 3) The Sequoia Park Zoo and Vet Center Remodel administered by Stan Terris, Facility Maintenance Supervisor; 4) Dredging Contract; 5) the F Street Boardwalk Fire Damage Repair Project, administered by Stan Terris, Facility Maintenance Supervisor. Four major projects were completed during the 4th quarter which included the Sequoia Park Windstorm Recovery project, City Hall Asbestos Removal Project for the Boiler Room and Penthouse, and the Water Reservoir Tree Maintenance Project. The Notices of Completion were filed with the County Clerk's Office for the four previous mentioned projects along with the Painting of the Wharfinger Building project.

STORM WATER DIVISION

The stormwater hotline and webpage have effectively addressed the illicit discharge detection and elimination minimum control measure (MCM) of our Stormwater Management Plan (SWMP). To date, the Stormwater Division has received twenty complaints via the hotline and webpage. Six of which were received this quarter. Each complaint has provided the opportunity to educate the public and local businesses about the City of Eureka's new stormwater program. They also help prevent polluted stormwater runoff from entering our waterways.

On October 21st, a storm water complaint was received about a construction site (next to a stream) that did not have the proper erosion and sediment control BMPs in place. Staff responded and verified the complaint. The contractor was brought up to date about the City's new Stormwater Ordinance. Staff informed him that the sediment from his site will run off into the stream, increase the turbidity and degrade spawning habitat for fish. Staff gave the contractor some City of Eureka erosion and sediment control BMP pamphlets. Staff returned four days later, before the next rain event. The contractor installed the proper BMPs.



BEFORE: No sediment control preventing sediment from entering the stream and no erosion control for exposed sediment.



AFTER: Silt fence installed to control sediment.



AFTER: Exposed soil covered with seeded hay.

The Stormwater Division is also working hard to comply with the public education and outreach MCM of the SWMP. Staff coordinated with the Redwood Community Action Agency and Eureka High School to provide a ten week non-point source pollution and watershed education class called *Reaches to Beaches* to an Environmental Field Biology class. The class will begin sometime in January 2007 with the hopes of continuing the program in the future. Riley Topolewski, GIS Coordinator, was extremely helpful in providing an interactive GIS database, watershed maps and arials of the City.

The City's Stormwater Program made many positive steps forward during this year. With the dedicated commitment from Miles Slattery, Project Manager, within the Public Works Department, several areas of this program including the stormwater coalition, stormwater hotline, citizen contacts and the education and outreach elements accomplished all requirements set forth by the state in the NPDES permit.

Participation in the City organized North Coast Stormwater Coalition has nearly doubled during the past year. Miles has made a concentrated effort to reach out to many individuals and organizations that, like the City, have a vested interest in improving the quality of stormwater runoff to our areas waterways. The group meets monthly to discuss issues and work as a team in an attempt to improve runoff from many sources.

STREETS/ALLEY DIVISION

The major emphasis this quarter is the work in preparation for the rainy weather. Work crews concentrate on cleaning storm drains, removing debris and stockpiling materials for winter road use. Approximately 1,400 culverts and/or drain inlets were inspected and cleaned.

During this quarter, the crews completed a large scale maintenance project on the culvert crossing at Campton and Fern. This work involved the removal of large amounts of accumulated sediment from both the entrance and exit areas of these culverts. Permits were obtained from the proper regulatory agencies prior to the start of the project, along with working with a local fisheries biologist to assure no endangered species were harmed. Several other culvert crossings were included in the permitting process and were also cleaned during this period.



Work crews were involved in a project to install a new culvert on County Lane in order to prevent flooding of this area. Crews worked in conjunction with Hard Rock Construction during the installation of the culvert pipe, which was installed by boring the pipe underground. City crews then built the drain inlet, which is located in the yard of a resident. Crews built a decorative type inlet which included pieces of broken concrete to form a water feature structure.



The resident was very happy with the additional effort to make the drain inlet fit into their yard.

Crews worked with local contractor, Alves Inc., to replace numerous broken and potentially dangerous sidewalks in the Old Town area, this work is part of the citywide sidewalk improvement project. Most of the damage was caused by trees that had outgrown their spaces. City crews removed the trees and damaged sidewalk prior to the contractor forming the work area and pouring new sidewalks. This will be an ongoing project as funding allows.



Public Works continued to perform road maintenance as weather allowed. Thirty-two tons of asphalt materials were used to fill potholes and repair other road surface defects. Additional repainting of existing street

markings such as: stop stencils, crosswalks, directional arrows, along with curb markings were accomplished this quarter. Fourteen damaged street signs were replaced and four new signs were installed.

Crews also continued the alley maintenance program. This program consists of performing maintenance by grading gravel alleys, patching potholes and repairing surface defects in paved alleys. Gravel alleys, due to varying uses such as garbage service pick up and other uses, can deteriorate badly during the wet weather. Neighboring residents and property owners are always very appreciative of ally maintenance.

WASTEWATER COLLECTION

City crews continue to work with the engineering firms of SHN and Brown and Caldwell on the Wastewater Facilities Plan. This plan is designed to help staff determine future needs and projects relating to the City's wastewater collection system and treatment plant. City personnel have been reviewing video tapes from closed circuit televising of collection system piping in order to determine the overall condition of the system and to prioritize areas of repairs. This allows the City to correct problems in the system that may have the greatest chance for failure in the near future, preventing emergency situations and possible sanitary sewer overflows (SSO's).



Smoke testing of approximately 35,000 feet of collection system mains and service laterals in the O Street Lift Station collection basin were performed during this quarter. This work entails the injection of a benign smoke product into the piping system in an effort to locate sources of Inflow and Infiltration (I&I), which is an issue during



the wet weather months. Connections such as: roof/yard drains and sump pumps, along with broken/cracked pipes and other system defects contribute to the I&I. The I&I in some areas can be very severe and can overwhelm a pumping station during large storm events, resulting in possible Sanitary Sewer Overflows (SSO's). During smoke testing, the injected smoke will be seen coming from some of the sources mentioned above which allows the crews to determine the presence of defective piping and possible illegal connections. During this testing, several illegal connections and piping defects were identified and City staff will be working with the affected property owners to correct these issues. Correcting these sources of I&I are extremely important to the future of the City's wastewater system and can possible prevent costly system upgrades and/or system expansion.



WATER DISTRIBUTION DIVISION

Crews were involved in several larger water projects this quarter due to construction projects.

A new 6" fire service and 2" domestic water service were installed to the future location of Eureka Natural Foods located at Broadway and Fifteen Street. Also, a new 6" fire service and 1" domestic water service were installed to the future training center at the Tank Farm (high tank and low tank) located at Harris and L Street.

Several new fire hydrants were installed during this quarter, replacing older "dry-barrel" type fire hydrants with "wet-barrel" type fire hydrants. The City staff has had an ongoing project to replace these hydrants as they are less desirable to the fire services. Dry-barrel fire hydrants must be shut off in order to connect additional hoses as the separate hose connections aren't individually controlled, causing unwanted delays during potentially critical fire fighting efforts. The newer wet-barrel type hydrant connections are individually controlled, allowing the connection of additional fire hoses to the hydrant without shutting down the entire hydrant, a very important factor during critical times.

Crews continue the water gate valve exercise program. This program consists of City crews exercising water shut off valves connected to the water mains by turning the valves with a powered turning device. This action will help to remove rust and scale from the valve, making it turn more freely and shut off when needed. This program also helps to identify defective valves that may need replacement; thus, installation of additional valves may be needed to contain any water shut down to the smallest area, therefore, causing the least disruption to the City's water customers and fire fighting capabilities.

At the December 19, 2006 Council meeting, City Council approved a contract with Wahlund Construction, Inc. for the installation of an Automated Meter Reading System. The project will, over the course of approximately one year, replace all of the City's old water meters with new water meters that will be able to transmit the water meter reads via radio frequency. These reads will then be collected by a computer equipped vehicle, allowing the collection process time to be reduced by over 80%. The new system will also allow for better customer service as reads will be more accurate, customers will be able to review their water use, leaks will be detected by the system, and the new water meters will register previously undetected water use.



Your Automatic Meter Reading meter looks like your old meter with an Encoder Receiving Transmitter (ERT) installed to store your meter read.

RECREATION DIVISION

Youth Programs

The fourth quarter of 2006 marked one of our busiest times of the year in youth programming. The Afterschool Recreation Program, offered in cooperation with Eureka City Schools, hit full stride as the quarter progressed. As has been the trend over the past several years, the program continued to grow. Nearly seventy Recreation Leaders are working weekly at eight different school sites. The program will expand in January with the hiring of two new positions, an Assistant Coordinator and a Floating Recreation Leader.



Hoopsters Basketball League organization continued throughout the quarter. Registration concluded for the 3rd-4th and 5th-6th grade leagues. Leagues for middle school and high school participants will be formed in January. We expect over 800 participants to be divided among approximately eighty teams in the 2007 league. Hoopsters Basketball is a 100% self sustaining program with revenues being derived from participant and team sponsor fees.

Activities at The John Ryan Youth Center have

expanded with the hiring of a regular part-time Youth Activities Coordinator. The position provides continuity and stability at the youth center and allows for greater focus on program planning. Ryan Youth Center participants were offered healthy snacks on a daily basis throughout the quarter. The Food for People organization provided the snacks.



Roller Skating at the Eureka Municipal Auditorium continued throughout the quarter on Friday and Saturday evenings. In addition to the regularly scheduled public skate sessions, a special Halloween skate party was offered and proved to be a big hit with the public. An assortment of inline skates and roller skates were purchased earlier in 2006 and have made a big improvement in the skating program.

Our Halloween Carnival was held at the Adorni Center.

Attendance at the annual event exceeded 600 participants. The carnival is designed for children up to 12 years old. Carnival games, prizes and treats are provided free of charge at the carnival. Our thanks are extended to local service organizations as well as the Humboldt State University School of Recreation for their support of the Halloween Carnival.



Participation in youth activities approached 25,000 for the quarter.

Adorni Recreation Center

Fourth quarter activities at the Adorni Center were highlighted by a number of community wide special events. The CASA Kid Walk and the Soroptomist Club's Walk-A-Thon utilized the center as a central location for their events. The Eureka Rotary Club and Woodside Preschool hosted dinners at the Adorni Center. The New Direction Organization hosted an event which recognized Foster Families throughout the community. The annual November 11 Veterans Day event enjoyed strong support and was well received by those in attendance.

Two Recreation Division special events were held during the quarter. An estimated 600 children participated in our annual Halloween Carnival. Our Christmas Crafts Bazaar attracted over 500 people. Ongoing Recreation Division programs included Men's Basketball as well as Women's and Coed Volleyball Leagues. Hoopsters Youth Basketball plans got underway early in the quarter and continued through December.

In October, the Adorni Center offered a month long membership promotion. Over fifty new members joined the Adorni Center as a result of the promotion. Adorni Center Weight Room participants are anxiously awaiting the arrival of an elliptical trainer. This capital equipment purchase is expected to arrive during January. The Adorni Center Gymnasium floor was refinished in December and the City's facilities maintenance crew did a great job on the floor.

Participation in Adorni Center activities neared 8,000 during the quarter.

Adult Programs

Special classes and sports leagues were the focus of our adult programs during the final quarter of 2006. Men's Fall Basketball league play began in October and concluded in early December. Women's and Coed Volleyball Leagues, which began in September, concluded prior to Thanksgiving. Planning for our upcoming adult winter/spring sports leagues began in October.

Yoga, EZ Tai Chi, Hip Hop Dance, and Electro Popping (dance) were successful special classes during the quarter.

Participation in the adult programs approached 17,000 for the quarter.

Revenues

Recreation Division revenues exceeded \$162,000 during the final quarter of 2006. During the calendar year, revenues exceeded \$550,000.

Eureka Wharfinger Building

Approximately sixty events were hosted at the Wharfinger Building during the fourth quarter of 2006. Events held during the quarter included the Humboldt County Pandemic Influenza Community Forum and the Eureka Chamber of Commerce's Council Candidate Forum. The Eureka Southwest Rotary Club's "Martinis By the Bay" was one of the many fundraising events held during the quarter. In December, a number of Christmas

parties and holiday events were held. Security National Investments donated and decorated a Christmas Tree for the holiday season.

The City of Eureka's Finance Department operated out of the Bay Room while the City Hall remodel continued. We expect the remodel to be completed in February. At that point, the Bay Room will be available for public rental.



Wharfinger Building rentals generated approximately \$17,000.00 during the final quarter of 2006 and an estimated 6,500 people attended events.

PARKS DIVISION

Sequoia Park



Once again, Eureka experienced a severe winter storm in the early morning hours in late December. This year's windstorm hit around 1:00 a.m. on Wednesday, December 27th and lasted for about twelve hours. Eight trees were blown down along the Duck Pond road including two four foot diameter Redwoods along with several smaller trees. Park staff cleared the roadway of fallen trees and limb debris within two days and had the park road opened for the weekend. One large Redwood's root ball lifted up a section of the roadway as it fell. The road patching work required a couple of yards of road base and a yard of asphalt. A large Spruce tree was blown down along the park maintenance road near Glatt Street. Final site cleanup and log removal will have to wait for dryer weather to

prevent soil rutting and damage. All park roadways and trails are cleared and open for public use.

Work continued on improvements to the Windstorm Meadow area. Park staff watered the site during late fall until the native grasses were growing well. A small parking area near the roadway was graded out and 40 cubic yards of road base spread and compacted to create an all weather surface. Brian Butler and Boy Scout Troop 54 completed the construction of a heavy duty two rail wood fence around the parking lot perimeter to define the area and provide protection from unauthorized vehicle access. The fence is approximately 160 feet in length, 42 inches in height and is constructed with 4"x6" posts and 2"x6" rails painted Pacific Redwood in color. The new fencing looks great and the meadow has greened up nicely.

Park staff has cleaned up the Sequoia Park Garden for the winter dormant season. All summer annuals were removed and the flower beds raked out. The Dahlias have gone dormant and their wilted support stalks trimmed down. To provide some winter color, Primrose and Kale were planted around the wishing well and an assortment of bulbs added.

Park Facilities

At Halvorsen Park, new signs were installed to educate the public about Dog Leash requirements within the City facility. Shrubs adjacent to the Sacco Amphitheater were trimmed as were those along the waterfront walkway down to the Samoa Bridge. While performing routine park maintenance, staff continually has to clean up many abandoned camping and clothing articles associated with homeless use of park and landscape facilities.

Myrtle Grove Cemetery was mowed, trimmed and cleaned up for Veterans Day. All monuments and mausoleums were trimmed and weed abatement work completed along the perimeter fence line. Jared Goodwater from the EHS EAST Program completed a service/education project to repaint the cemetery shop building. Park staff assisted on the project by pressure washing the building, providing all materials and finishing the trim painting. Jared's small crew completed the paint job in only a few days and did a fine job. Three heavily vandalized stone monuments were repaired and restored to an upright position.

At Highland Park two new Bounce Toys were installed in the playground. The new equipment was purchased by the Southwest Rotary of Eureka. Club members are supplying materials and labor to help upgrade the playground and ballfield. The Rotary installed an improved drainage system in the playground and poured concrete foundations for the ballfield dugouts.



The December 27th windstorm caused severe damage to trees at several park facilities. Three Cypress trees were blown down near the playground at 20-30 Park but no play equipment was damaged. At Carson Park two cypress trees blew down near the Recreation Building and lifted up a 50ft. section of chain link fencing near the playground. A section of asphalt walkway was also torn up. At Highland Park playground a Shore Pine was broken apart by the high winds.

Landscape Facilities

At the Eureka Police Department, landscaping around their headquarters was trimmed and cleaned up. All the hedges were pruned back to improve visibility and the planter beds weeded and raked. A similar cleanup has started at the Municipal Auditorium and is nearing completion.

The hillside areas at Harris/Broadway and Henderson/Broadway were trimmed down as part of a weed abatement project. Litter and windblown garbage was cleaned up throughout the area.

All street tree wells remaining from the CalTrans sidewalk repair project on 4th and 5th Streets were filled with new trees. Approximately a dozen new trees were planted along the Hwy 101 corridor in Downtown. Twenty-six diseased, dying or unsound street trees were removed in Old Town and Downtown as part of a City of Eureka sidewalk improvement project. After stump removal, the damaged sidewalk sections will be replaced and new, more appropriate street trees planted. Most of the trees cut down were old Bay or Privets that were in poor health and had broken or lifted up portions of the sidewalk creating a pedestrian hazard.

Street tree winter pruning work continued throughout Old Town and Downtown. Several replacement street trees were planted as part of an ongoing effort to repair sidewalks and replaced ageing unsound trees.



HARBOR DIVISION



The Eureka Public Marina portion of the Inner Reach Dredging Project has been completed. The Marina basin was dredged of mud and silt to an average depth of 15-18 feet below mean low tide. In addition to all the dredge spoil material, 2.5 tons of accumulated fishing debris and 65 automobile tires were removed from the site for proper disposal. Some of the debris seemed to date back to the 1950's and had been missed in previous dredging operations. Nehalem River Dredging Company has done an outstanding job at improving marina water depth which will provide enhanced accommodation for larger vessels at the City facility. After repositioning, the dredge barge and disposal work will continue along the inner harbor channel

at the Commercial Street Dock, Fisherman's Terminal, F Street Dock, Adorni Dock and the Samoa Bridge Boat Launch Ramp. Harbor staff has been busy working to relocate moored vessels during the dredging activity.

A severe windstorm hit Humboldt Bay on Wednesday, December 27th and lasted for nearly twelve hours. Harbor staff spent most of their time trying to secure wind driven vessels to their moorage sites. During the storm, a 65 foot fishing vessel, the Winga, was sunk along the outer reach of K Dock. Also, one of the mooring finger docks on "C" Dock was torn loose by wind driven waves and began smashing into other docks. Harbor staff finally captured the broken 30 foot dock section and lashed it securely to "H" Dock. The windstorm caused extensive damage to marina dock bumpers and the electrical service systems. The sunken vessel Winga was refloated and towed to Fields Landing with Coast Guard assistance.

Earlier in December, Harbor staff helped secure a small airplane that was recovered from Humboldt Bay after crashing into the mud flats. The plane lost power shortly after taking off from Murray Field and the pilot was able to crash land in the water near an oyster boat whose boom was later used to recover the plane. The airplane was off-loaded at the City's Fisherman's Terminal and stored at that location for a short period of time.

The 45 foot fishing vessel Cluny sank onto the mud prior to dredging at the Eureka Public Marina. The boat was refloated using pumps at low tide and the hull patched well enough to have the vessel towed to Fields Landing Boat Yard.

Other waterfront dock and service facilities were inspected and maintained on a regular basis. The Fisherman's Terminal cranes were lubricated and exercised to facilitate proper operation. The navigation light at the end of Del Norte Pier was repaired. At the Wharfinger Building, an exterior storage site was created by fencing off an area underneath the concrete staircase on the north end of the building. A locking metal flammable liquid storage cabinet was installed within the fenced stairwell.

The Eureka Public Marina Log Book included the following entries by Marina visitors:

Bill & Laurie of the Pacific Cloud from Vancouver on the way to Mexico: "Great, clean facility! All staff professional and helpful! Will recommend to our friends."

Callum of New Life from Portland OR: "Thanks for your help."

Jim & Lynda of Gael Force from Portland OR on their way to Mexico: "Best marina we've been in from BC south! Great facility – wonderful people!"

Christian of Dulcinea from Tacoma: "One of the cleanest and most comfortable marinas. The staff was very friendly and helpful."

KC & Mandy of the Boreas from Katican, AK: "It's been fun."

Cary & Ginger of Travel Bug from Portland to San Diego and Mexico: "Need to have ice machines for travelers plus the live-aboard community. Soda pop machines Great place: clean."

FACILITIES DIVISION



The Eureka City Hall First Floor Remodel is progressing well. Interior wall construction, electrical systems, sheetrock, lighting, heating, painting, doors and ceiling installation are all nearly complete. Carpeting is currently being laid and the main City computer and server systems will soon be installed. Trim work, cabinets and work stations are next and a thorough cleaning of the entire project area will follow. Old Growth Redwood planks are being recycled and milled down to provide paneling material for the main entrance lobby. All weather entry carpets have been ordered.

The Dispatch Center of the Eureka Police Department was completely remodeled to create a total of four work stations. The stations have improved access and expanded electronic interface capability. New computer wiring was also installed.

The gymnasium floor at the Adorni Recreation Center was refinished and exterior parking lot lights were repaired as needed.

At the Sequoia Park Zoo, facilities staff has continued to work on improvements to the Chimp exhibit. A new heater was installed in the Chimp night house. Over at the Small Animal House, the existing heater was repaired to improve operation of the unit.

Facilities staff coordinated with contractors on installing an HVAC



heating, ventilation and air conditioning unit at City Hall to serve the City Council Chambers. Upgrades to plumbing, air duct and electrical systems were necessary as part of the project, which will continue for the next few weeks.

Traffic Control System maintenance and repair items included repairing the traffic controller and signal pole at 7th and M Street, the traffic signal pole at 14th and H Street and repairing vehicle collision damage to the signals at 14th and E Street and at Harris and F Street. Parking lot lights were repaired as needed in the Old Town area.

One of the new boilers for the City Hall heating system was brought on line and a new hot water heater was made operational.



OUT WITH THE
OLD,
IN WITH THE
NEW



ZOO DIVISION

Changes to the Zoo's animal collection in this quarter were few but significant. Our single River otter "Daisy" died under anesthesia during a veterinary evaluation and further tests revealed several underlying health problems. The old otter exhibit is currently being used as temporary housing for our new Patagonian cavies



while their more permanent exhibit is readied. The Zoo will not attain more otters until a new exhibit is built for them. We also lost one of our Nyala antelopes after she apparently hit an obstacle in her exhibit, causing damage to her trachea. This leaves us with only one Nyala, which is a species the Zoo plans to phase out; therefore, this animal will be placed at another zoo and a replacement species will be considered for the area that fits into our future plans. The entire flock of flamingos had booster vaccinations and a vet check-up. Bill the Chimpanzee continues to do well with the long-term

treatment for his lung condition. Our two elderly wallabies were moved to an off-exhibit area where they could be managed properly for their health issues, as one is now blind. Staff gave away several yards of "zoo-do" compost to various City employees for home and work-site gardens.



Contractors continued to work on the animal care center and shift cage projects, which are nearing completion. Design work began in earnest on the remodeling plans for the chimp exhibit.

Our education department hosted a week-long Jr. Zookeeper class for 12 students during Thanksgiving break and our Barn Brigade Youth Volunteer program served 25 youth over 10 Saturdays.



Additionally, 5 school groups visited the Zoo totaling 160 students. A special tour to the Lighthouse School of the Blind for visually impaired children was also provided. General zoo visitation numbers for this quarter were over 17,000.

Special events at the Zoo included Boo At the Zoo, Thanksgiving At The Zoo, Holiday Hoorah and a KEET TV Funshop Collaboration, featuring science-based workshops for children. These events drew over 1800 participants.

UTILITIES OPERATIONS DIVISION

Laboratory

- Annual sampling for the wastewater treatment plant took place in October. This is required by our National Pollution Discharge Elimination Permit (NPDES).
- Compiled annual sampling results into data tables for inclusion in the annual report.
- Analyzed Total Suspended Solids for the Pacific Affiliates Bay Dredging Project.

Highlights for the year 2006 include:

- In August, Lead and Copper potable water samples were collected from 30 residential sites within the City limits. Results were submitted to the Department of Health Services.
- Two new Laboratory Technicians started in August.
- Staff completed and submitted a new Bacteriological Sample Site Plan to the Department of Health Services.
- The 2005 Consumer Confidence Report was generated and sent out to customers.

Wastewater treatment plant operations and maintenance

- Installed and calibrated low tank level signal transmitter.
- Installed new 6100 vault air relief valve.
- Calibrated the new Waterfront lift station flow meter.
- Repaired FSL transfer pump.

- Maintenance finished on west primary and north secondary.
- Repaired 2 pumps from McCullens Street pump station.
- Installed 2 new gas regulators on generator sets.
- Provided annual forklift training for staff.
- Elk River main building roof has been replaced.
- Engine 1720 has had a complete top end rebuild. Engine 1710 will be taken out of service and rebuilt this spring.

Highlights from the year 2006 include:

- Biosolids land application was concluded on September 26. Staff applied two hundred truck loads to Parcel M.
- An agreement for services was executed to replace the failed cogeneration engine control system. This will provide for reestablishing reliable operation of this critical system.

Water Treatment Plant Operations and Maintenance

- Bid was awarded for Motor Control Center replacement at the Ryan's Slough pump station.
- HBMWD started up their TRF in November.
- Water staff finished painting roof on Low Tank at Harris & K Streets.
- Water staff finished the installation of a new pressure transducer on Low Tank.
- Motor for #3 pump at Harris & K Streets was rewound and reinstalled.
- Water staff rebuilt the pilot valve on the altitude valve for Lundbar Hills storage tank.
- Installed a new lead pump at Lundbar Hills pump station.
- Met with Kurt Gierlich and John Deboice (Oscar Larson) regarding security requirements at Water Treatment Plant.
- Our contractor finished the tree maintenance project around the W Street reservoir. This project involved removing ten pine trees and pruning 84 others.

Highlights for the year 2006 include:

- 1 year inspection completed on new elevated storage tank. The only defects required some touch painting to correct.
- On May 1, we began the annual power curtailment program. This involves curtailing our water delivery between the hours of 12:00 noon to 6:00 p.m. Monday through Friday. This is significant in that we are able to save money by not pumping during on peak hours and highlights the one of the benefits of our large storage reservoir.
- Our contractor finished the tree maintenance project around the W Street reservoir. This project involved removing ten pine trees and pruning 84 others.

Pretreatment

- Thirteen facility inspections and eleven pretreatment samplings were conducted at Eureka businesses. Regular pretreatment facility inspections are performed by the City to monitor and ensure compliance of all permitted businesses.

- The Pretreatment Section also performs inspections of non-permitted industries in order to identify any new industrial dischargers. Two facility inspections were conducted at non-permitted industries.

(Fats, Oil, and Grease (FOG))

- The City's FOG program includes grease trap and interceptor inspections, and public education regarding kitchen Best Management Practices. Six grease interceptors and traps were inspected for fats, oil, and grease.
- For the year 2006, the Pretreatment Coordinator performed 51 inspections of permitted industrial users and 45 inspections of restaurant grease interceptors.

EUREKA REDEVELOPMENT AGENCY

STATUS REPORT

(10/1/06—12/31/06)

ADMINISTRATION

- ***Redevelopment Advisory Board (RAB)***—prepared agenda packets for monthly meetings.
- ***I-Bank***—Prepared and submitted a preliminary application for Infrastructure Bank financing for the “C” Street and Market Square public improvements. The preliminary application was approved on August 29, 2006 and the Agency was invited to prepare a full application for a \$2,000,000 low interest loan. The application is currently being prepared.
- ***Prevailing Wage Issue***—On December 20, 2006, staff attended a meeting with Mariann Hassler, a field representative with Carpenters Local 751. She discussed cost of construction using a prevailing wage contractor. Mariann presented us with some facts about the economic benefits prevailing wages provide for our local workers as well as the training union workers receive.
- ***2005-06 Annual Report of Financial Transactions***—prepared 2005-06 Annual Report with Finance Department as required by California Redevelopment Law.

PRIVATE DEVELOPMENT ACTIVITY

- ***Owner Participation Agreements (OPA)***
 - ***Eureka Inn***—No activity.
- ***Disposition and Development Agreements (DDA)***
 - ***Fisherman’s Terminal Building***— Alternative funding for the project is being explored.
 - ***Eureka Pier (Fisherman’s Building)***—Staff is working with State Lands Commission to complete the removal of the public trust from a small sliver of property adjacent to the boardwalk. Development activity has slowed down pending final resolution of a lawsuit.
 - ***Hampton Inn***—Developers have begun providing the items required by the ERTN.
 - ***Environmental Technology Hostel***—The Center for Environmental Economic Development (CEED) has an ERTN on the Hostel project. CEED has begun providing the items required.
 - ***First & C Street Property***—Developer has begun providing items required by the ERTN for the purchase and development of a Seaport Village on the site.
 - ***Coastal Dependent Industrial RFP***—Staff prepared an RFP for the Coastal Dependent Industrial site near Dock B. Two proposals were received.
 - ***Tydd Street***—Staff is working with Developers on the terms and conditions for the purchase and development of the property for affordable housing.
 - ***Waterfront RV Park***—No activity.

- ***Facade Improvement Program (Co-Administered With Eureka Main Street)***

Façade Improvements – Completed

Café Waterfront

102 F Street

Est. Agency Participation: \$ 7,500

Façade Improvements – In Progress

Eureka Theatre

612 F Street

Est. Agency Participation: \$30,000

Brothers Building

425 Snug Alley

Est. Agency Participation: \$10,000

Solatube

50 W Fifth Street

Est. Agency Participation: \$30,000

Indian-West Emporium

326 Second Street

Est. Agency Participation: \$20,000

St. Bernard Church

615 H Street

Est. Agency Participation: \$40,000

REVOLVING BUSINESS LOAN PROGRAM

- ***Business Loan Approvals and Inquiries—Business Start-Ups & Expansions***—Staff meets with on an ongoing basis with individuals who want to find a new location, make improvements to their existing location or who are seeking a information about the Agency’s programs to assist start-up/expansion of businesses.

GRANT ACTIVITY/ADMINISTRATION

- ***Update on North Coast Veterans Resource Center Search for a New Site to develop a Veterans Transitional Housing Facility***—On Tuesday, November 21, 2006, the City Council approved a loan agreement between the City and the Veterans in the amount of \$201,000, to assist the Veterans with the purchase of property located at 109 & 121 Fourth Street in Eureka. The property will be rehabilitated to house and train transient Veterans. Our Redevelopment staff will continue to monitor the Community Development Block Grant funded project until it is up and running, no later than December 31, 2008.
- ***Northern California Indian Development Council, Inc. (NCIDC) Retrofit and Restoration of the Carson Block Building in the Old Town Historic District of Eureka***—Work on a feasibility report being funded by a CDBG 2004/2005 Planning and Technical Assistance Grant for an ongoing project to retrofit and restore the Carson Block Building in the Old Town Historic District of Eureka is almost completed. The report will include an economic impact analysis for a segment of the project—reconstruction of the Ingomar Theater and Opera Housing, formerly located in the building. Staff anticipates a completed report soon.

- ***Humboldt Senior Resource Center (HSRC) New Alzheimer's Day Center***—Work on a CDBG 2004/2005 Planning and Technical Assistance grant to assist the HSRC in preparing an historic report, CEQA/NEPA documents, and writing grant applications in support of their new Alzheimer's Day Center development is complete. Final products will be presented to Council at grant closeout no later than April 2007.

On October 23, Northcoast Environmental Construction began asbestos removal and demolition of the Mozzini House located on the project site at 1925 California Street. By November 10, the work was complete and the site cleared of structures. According to the contractor, approximately 30%, or 72 cubic yards of the total 216 cubic yards of building was recycled, and the remaining 144 cubic yards was taken to Humboldt Waste Management. The items recycled included all the bricks, most doors, windows and frames, pressure treated decking and posts, 80% of the siding (which was given to four different individuals one of which is renovating the house across the corner from the project site), and 90% of the floor and roof beams. All the metal piping, tanks, and conduit went to metal scrap.

A request for a rough grading permit was submitted to the City of Eureka on October 30, 2006. At the request of the Engineering Department, some revisions to the grading plan are being made. In addition, the contractor who has volunteered his grading services is working to obtain a grading permit to stockpile the soil hauled from the site. At this time, grading is not expected to occur until mid to late winter, weather permitting.

Construction bid documents should be released in late February, with negotiations and construction contract being signed by the middle of May 2007. Construction will begin immediately, with an anticipated completion date of May 2008. The new center should open sometime in July 2008. The City has committed a total of \$800,000 of CDBG grant funds to the project.

Center for Environmental Economic Development (CEED) —On November 21, 2006, the City Council and Redevelopment Agency held a public hearing and adopted resolutions authorizing the submittal of an application for funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist CEED, a non-profit, in the preparation of an updated economic feasibility study, site plan study, and related preliminary environmental review work for project commonly known as “Eco-Hostel Project”.

Making Headway, Inc. —On November 21, 2006, the City Council and Redevelopment Agency held a public hearing and adopted resolutions authorizing the submittal of an application for funding from the FY 2006/2007 Planning and Technical Assistance Allocation of the State Community Development Block Grant (CDBG) program, to assist Making Headway, Inc., a non-profit, in conducting a feasibility analysis and needs assessment for the development of a permanent facility to provide traumatic brain injury services, support and education. Funding may also be used to perform environmental services if applicable, and grant writing directly related to the construction or rehabilitation of a facility.

- ***GIS Project***—Received notification that an application for \$35,000 in funding to complete the second phase of the GIS project was approved by HCD. Fully executed contract documents were received and a Request for Proposals to complete the Phase II items was prepared in October. In November five proposals were received and ranked by a committee. The proposal from Geographic Resource Solutions of Arcata ranked the highest. On December 19, 2006, Council approved a Professional Services Agreement in the amount of \$39,403.67 with the total cost of the project, including the City's match, not to exceed \$43,750. The project will commence upon receipt of the required insurance documents.

- **FTA Section 5309 Grant**—Requested extension and re-allocation of earmarked funds through Congressman Mike Thompson’s office to be used for the purchase of a hybrid bus for Eureka Transit Service. Waiting for word on re-allocation.
- **PG&E Local Economic Development Grant**—In August staff submitted an application for the 2006 round of the PG&E Local Economic Development Grant program. Funding was requested for the purchase and customization of a dynamic web-based tool that will advance the City of Eureka and Eureka Enterprise Zone’s ability to participate in and coordinate with regional and state marketing and business development efforts. This addition to the City’s existing website will provide a comprehensive and cost-effective method for Eureka to present, maintain, and deliver data to prospective and existing businesses. On November 3, 2006, we were notified that our project was awarded a \$7,500 grant. In January 2007, we will be working to purchase and implement the software.
- **Economic Development Administration (EDA), Economic Adjustment Fund**—On October 31, 2007, a meeting was held locally to discuss potential applications for the Economic Adjustment Fund which has the possibility of bringing \$2-\$3 million to our region. These funds are available as a result of the commercial salmon fishery failure declared for coastal Oregon and California by the US Commerce Department. Staff prepared a project description for submittal to our local representative requesting \$200,000 in funding for the Fisherman’s Terminal Building project. As of 12-31-07, we are waiting to hear if we will be invited to submit a full application.

FOREIGN TRADE ZONE

- **FTZ Administration**—City staff is working with the Humboldt Bay Harbor District to activate our Foreign Trade Zone at the Redwood Marine Terminal in Samoa which is owned by the District.

ENTERPRISE ZONE PROGRAM

- **California Enterprise Zone Board (CAEZ)**
 - **Board Member**—Serve as City representative
 - **Economic Development Legislation**—working with state legislative representatives to sponsor legislation to preserve and enhance the Enterprise Zone program.
- **Eureka Enterprise Zone Activity**
 - **Business License Waivers Issued—26**
 - **Business Information Packets Distributed—5**
 - **Employee Hiring Credit Vouchers Issued— Employee Hiring Credit Vouchers Issued**—Staff issued 173 employees Hiring Credit Vouchers to Enterprise Zone businesses between October 1st and December 31st, bringing this year’s grand total to 513. The grand total in 2005 was 508. A total of \$1,730 (Hiring Credit Application Fee is \$10 per application) was submitted to the State Housing and Community Development Department for the quarter. Businesses located in the Enterprise Zone continue to learn about the program, and take advantage of all the benefits.

- ***Enterprise Zone Application***—Application for a new 15 year designation was completed on August 1, 2006 and submitted to the state on September 6, 2006. On September 20th a letter asking for clarification on three items in the application was received. We responded by sending the requested information. On November 3rd we received a letter of conditional approval from the State Housing & Community Development (HCD) Department on our designation. In December we received a letter with three conditions that must be met before final designation will be granted. Staff is currently working on the modifications requested by HCD.
- ***Enterprise Zone Annual Conference***—Attended the California Association of Enterprise Zones (CAEZ) Annual Conference in Indio, CA on November 15-17, 2007. Topics discussed included the announcements of the new Enterprise Zone conditional designations, vouchering regulations, workforce development, business attraction, marketing and the Franchise Tax Board.

MARKETING

- ***Upstate California Economic Development Council(UCEDC)***
 - Staff attended an UCEDC Annual meeting in Truckee, California on October 4-6, 2006. Agenda items discussed were upcoming tradeshow, revisions to our website, development proposal response software and membership in Team California, as well as a review of our achievements during the last year.
- ***California Redevelopment Association Magazine***—Staff was invited to submit an article and photos for the December issue of the Association's magazine. An article highlighting the successes and challenges of building restoration featuring photos taken by Mark Lufkin appeared in the magazine, with an Old Town streetscape featured on the cover.
- ***Eureka Main Street Board***—attended meetings as a Board member.
- ***Eureka Chamber of Commerce Business & Industry Committee***—attended meetings as scheduled.
- ***North Coast Small Business Development Center***—served as City representative on the North Coast Small Business Development Center Board of Directors.
- ***CALED Board member***—Serve as City Representative.
- ***California Enterprise Development Authority***—No activity.

HOUSING ACTIVITY

- ***Humboldt Housing and Homeless Coalition - Ten Year Planning Process to End Chronic Homelessness***—On September 18, 2006, an inaugural meeting to educate and identify key leaders to participate in a local planning process to end chronic homelessness in ten years was held at the Humboldt Area Foundation Community Center in Bayside. On October 31, 2006, a second meeting was held at the center to continue the development of a plan for Humboldt County. Redevelopment staff was in attendance, as well as other representatives from throughout the county. Via conference call, Mr. Ed Cabrera, Regional Coordinator – Western States of the US Interagency Council on Homelessness joined the group. Mr. Cabrera emphasized the importance of obtaining political support from elected officials from the onset. Other suggestions were the following:

- Hold educational meetings for elected officials (smaller group settings – Qs & As).
- Start gathering information on how other communities began the process.
- Gain support by adopting resolutions.
- Allow isolated regions in the community to include the unique situations in the plan (different chapters for different communities).
- Initially, find a few champion, key persons to reach out persistently. Finding a non-traditional partner to make a case.

Humboldt County has submitted a Planning and Technical Assistance grant application for funding to the State Community Development Block Grant program, to assist the County in the development of a ten year plan for the County. If awarded, an RFP for a consultant to guide the process will be issued immediately. Estimated time to have a consultant on board is three month from October meeting. The group will meet next sometime in January or February 2007.

- ***Redevelopment Property at 615 Myrtle Avenue***—Property was purchased by the Redevelopment Agency in 2004 from the State of California, with the intention of making it affordable to low and moderate income persons. In the interest of preserving the historic significance of the property, College of the Redwoods, Historic Preservation & Restoration Technology Program students, have prepared an Existing Conditions Assessment on the property. The completed assessment, as well as a scope of work developed by the Redevelopment and Building Department staff, will be incorporated into a Request for Proposals to rehabilitate the property. We anticipate mailing the RFPs to prospective contractors in February. It is staff's intention to make the restored house available to a qualified first time homebuyer.
- ***Rehabilitation Loans Processed***—Six new applications were mailed this quarter. Four new loan applications were processed from October 1, 2006, to December 31, 2006.
- ***Loans Pending:***
 - **Stanleigh, Geoffrey & Mary, 3360 E street,** Community Development Block Grant (CDBG) Program Income Deferred Payment Rehabilitation Loan to Housing Advisory Board October 9, 2006.
 - **Davis-Goodwin, Edith, 3318 F Street,** Local Deferred Payment Rehabilitation Loan to the Housing Advisory Board October 9, 2006. Developing a strategy for foundation repairs which will exceed loan limits.
- ***Progress of Rehabilitation Loans:***
 - **Bowerman, David & Suzanne; 2335 Union Street,** LMIHF Deferred Payment Rehabilitation Loan. Contractor has completed foundation and rehabilitation is nearing completion.
 - **Clemens, Joy; 3449 R Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Homeowner has selected a contractor and work is about half done.
 - **Barbosa, Carol Sue; 811 M Street,** CDBG Program Income Deferred Payment Rehabilitation Loan. Construction has been completed and the Final Clearance of the Lead Based Paint Hazards has been scheduled for January 2007.
 - **Cory, Sarah; 1737 J Street,** CDBG Program Income Deferred Payment Rehabilitation Loan, pending signing of contract documents with contractor on January 30, 2007.
 - **Owens, Carolyn, 707 W. Carson Street,** CDBP Program Income Deferred Payment Rehabilitation Loan. Contractor is to sign contract with contractor on January 23, 2007.

- **Eureka Housing Authority, 735 P Street, 615 W. Hawthorne, 1112 E Street:** The Eureka Redevelopment Agency on December 19, 2006 approved a Low and Moderate Income Housing Fund loan in the amount of \$500,000 with deferred payments for 40 years for the Eureka Housing Authority's CaLHFA development which consists of the restructure of the purchase and rehabilitation of 50 existing affordable housing units in Eureka.
- ***Dumpsters:*** In July 2006, \$5,000.00 was budgeted from the Local fund for the City's Community Dumpster program. Every calendar year in January, City Garbage provides 20 free dumpsters to the program to clean up the community. As of December 31, 2006, ten of the 20 free dumpsters have been used to date, and the budget remains at \$5,000 through June 30, 2007.
- ***Paint Up/Fix Up Program Grants:*** Paint Up/Fix Up Grants of up to \$2,500 are provided (one per property) for exterior repairs to eligible property located within the city limits of Eureka. Repairs are generally exterior paint, roofs, and windows. Each homeowner must be less than moderate income to qualify. Landlords may apply if their tenants are less than moderate income, as the improvements provide benefits to tenants and improve rental properties. From July 1, 2006, eleven grants have been paid totaling \$24,911.73. Since July 1, 2006, 81 applications have been mailed. There is currently no waiting list. The rental program is pending a new legal document to lock rents for one year if grant is received. \$125,000 budgeted from Local funds (city-wide) and an additional \$100,000 from Low & Moderate Income Housing fund. A total of 90 loans will be available this year. All Single Family rental applications have received applications. Housing staff will be advertising the program to publicize.
- ***Loan Payoffs***—From July 1, 2006, ten loans have been paid back totaling \$215,070.25.
- ***Fiscal Year 2006-7 through L&MIHF First Time Homebuyer Downpayment Assistance Program (FTHB)***—In September 2005, the City increased Downpayment Assistance to \$120,000 and mailed a Request for Proposals to local lenders to administer the program. Umpqua Bank was chosen as the Administrator for the remainder of the 2005-6 and 2006-7 fiscal years. The City budgeted a total of \$1.2M for Fiscal Year 2006-7 and expended \$240,000 for two loans which have closed. Of the 100 pre-screening applications mailed, 6 applicants have been pre-qualified and are looking for homes. There are currently still 30 applicants on the waiting list (the waiting list will no longer exist after February 2007). All loans will be repaid at 5% simple interest in the first year, 4% in the second year, and 3% thereafter, or will share the equity at 25% with the Redevelopment Agency, or whichever is less.
- ***Senior Home Repair Program***—The City, in cooperation with the Humboldt County Senior Resource Center, has developed a program to assist eligible seniors with small home repairs of up to \$300.00. The Senior Resource Center has been administering this program since 1988. For fiscal year 2006-7, \$10,000.00 was budgeted from the City's LOCAL fund for repairs. As of December 31, 2006, \$8,079.49 has been expended on 56 minor home repairs for seniors ranging from grab bars to minor repairs, to eliminating trip hazards. The Humboldt Senior Resource Center will be requesting additional funds as the demand for repairs this year has been high.
- ***HOME Program #03-HOME-0651 Owner Occupied Rehabilitation Loans***—Redwood Community Action Agency (RCAA) is administering a \$600,000 HOME grant in rehabilitation loans to approximately 22 homeowners as authorized on June 17, 2004. These funds are to be expended by June 30, 2007. To date, five loans have closed, three are in progress, one dropped from program, and two new applications have been received. Due to the reoccurrence of HOME loan repayments, which must be spent down before future HOME funds are requested from the State, there is a recurring issue of not using HOME State funds quickly enough. To date, of the \$385,000 in total

loans, \$100,000 has been from repaid loans to the City, so only \$285,000 will be drawn down from the State as construction is completed.

- ***HOME Program #03-HOME-0677 First Time Homebuyer Program***—RCAA will purchase and rehabilitate six single family homes within the City of Eureka to resell to qualified low-income first time homebuyers. Buyers must qualify for a 30 year first mortgage at current 0 point market rates. Generally, buyers will provide up to 50% of the funds needed to purchase. Buyers will select the property, RCAA will purchase and repair while the buyers occupy the property on an interim rental agreement. The City is providing \$100,000 in cash match. To date, no sales have closed, although 1 sale for Moreno/Gonzalez at 3303 Summer Street in Eureka is in progress. The high prices of real estate and new HOME regulations are making the program very difficult to administer. RCAA is acting as the Community Housing Development Organization (CHDO).
- ***Housing Advisory Board Meetings:***
 - **Boardmembers:** The City Council on March 7, 2006, authorized the Housing Advisory Board to change the Bylaws to reduce HAB membership from nine board members to seven. Therefore, a quorum would be four members, not five. The Board continues to have two vacancies.
 - **October 9, 2006 regular meeting.**
 - Edith Davis-Goodwin**; 3318 F Street, Local Deferred Payment Owner Occupied Rehab Loan
 - Geoffrey & Mary Stanleigh**; 3360 E Street, CDBG-PI Deferred Payment Owner Occupied Rehab Loan
 - HOME Grant #03-HOME-0651**; HAB authorized Redwood Community Action Agency, the administrator for the City, to increase activity Delivery Costs for Program Income Funded Projects
 - Education Topic**: Owner Occupied Rehabilitation Application Process
 - **November 13, 2006 regular meeting.**
 - Dick, Adam & Deanna**, 1429 West Avenue, 03-HOME-0651 Owner Occupied Rehabilitation Loan Request
 - Cory, Sarah**, 1737 J Street, CDBG Program Income Owner Occupied Rehabilitation Loan Increase Request
 - CDBG Loan & Regulatory Agreement between the Vietnam Veterans of California, Inc. and the City of Eureka** to acquire 109 & 121 Fourth Street for the use as a Transitional Housing Facility and Program Services.
 - Education Topic**: FTHB Program
 - **December 11, 2006 regular meeting.**
 - Carolyn Owens**, 707 W. Carson Street, CDBG Program Income Owner Occupied Rehabilitation \$10,000 Loan Increase Request
 - LMIHF \$500,000 Loan & Regulatory Agreement between Eureka Housing Authority Associates Inc. and the Eureka Redevelopment Agency** for Renovation of 50 affordable Housing units at properties located at 1112 E, 735 Pine & 615 Hawthorn Streets
 - Education Topic**: First Time Homebuyer Program